

# Greene County Mental Health Department

## Job Announcement - Mental Health Specialist (HELP Program)

**\$33.39 hourly (Grade 15, Step 0)**

*This is a Non-competitive appointment under the Hiring Emergency Limited Placement (HELP) Program. The appointment will mature into a permanent, Competitive position, without testing, upon the successful completion of a 52-week probationary period.*

This is an entry-level position with the Greene County Mental Health Clinic. The incumbent in this position provides a full range of psychotherapy, counseling, case management or social work services to clients in a community mental health setting. The team Clinical Coordinator or Clinical Director of Mental Health provides clinical supervision with wide leeway allowed for the use of independent judgment and initiative on a case-by-case basis. The incumbent in this position will also be responsible for providing coverage for satellite locations when needed. Does related work as required.

**FULL PERFORMANCE, KNOWLEDGE, SKILL, ABILITIES AND PERSONAL CHARACTERISTICS:** Good knowledge of the causes, effects, and symptoms of mental illness and of counseling and psychotherapeutic techniques to treat those affected; Good knowledge of area mental health, medical vocational, legal, and social providers and other available community resources and ability to effectively utilize these resources, in conjunction with direct clinical services, in an overall psychosocial approach to treating the client; Ability to establish and maintain effective liaison with a variety of other services providers; Ability to establish and maintain rapport with mental health clients and their families; Ability to maintain records and prepare narrative reports, statistical reports, and general correspondence; Ability to provide clinical supervision to students; Willingness to participate in and benefit from in service training; Willingness to keep abreast of new developments in the mental health field related to mental illness; Sound professional judgment; Tact.

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of a high school equivalency diploma **and EITHER:**

- A. \*Graduation from a regionally accredited or New York State registered college or university with a Master's Degree in Social Work; **OR**
- B. \*Graduation from a regionally accredited or New York State registered college or university with a Master's Degree in Marriage and Family Therapy; **OR**
- C. \*Graduation from a regionally accredited or New York State registered college or university with a Master's Degree in Mental Health Counseling; **OR**
- D. Graduation from a regionally accredited or New York State registered college or university with a Master's Degree in Psychology and possession of current Licensure in Mental Health Counseling (LMHC); **OR**
- E. Graduation from a regionally accredited or New York State registered college or university with a Clinical Master's Degree from a psychiatric/mental health nursing program **AND** current licensure as a Registered Nurse by the NYS Department of Education; **OR**
- F. Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in nursing; **AND** three (3) years of post-degree professional nursing experience in mental health or psychiatric nursing involving direct patient contact **AND** current licensure as a Registered Nurse by the NYS Department of Education.

**\*SPECIAL REQUIREMENT:** Candidates holding only a Master's degree in Social Work, Marriage and Family Therapy, or Mental Health Counseling must obtain the following within six (6) months of appointment to be eligible for **permanent appointment**: Licensure as a Licensed Master Social Worker (LMSW), Licensure for Marriage and Family Therapy, Licensure for Mental Health Counseling (LMHC) issued by the NYS Department of Education.

**Additional Special Requirement:** Possession of a valid New York State driver's license is required at time of appointment and this license must be maintained throughout employment.

Submission of a Greene County employment application is required that shows you meet the minimum qualifications for this position. You are responsible for an accurate and clear description of your experience. **You may include a resume but do not substitute a resume.**

**Applications can be obtained at:**

[GC-HR-EMPLOYMENT-APPLICATION-WITH-CONSENT-RELEASE-FORM-2024.pdf \(greenegovernment.com\)](#)

Qualified candidates should submit applications to the Greene County Human Resources Department, 411 Main Street, Catskill, NY 12414 or [hr@greencountyny.gov](mailto:hr@greencountyny.gov)

**NOTE:** Applicants or those eligible for original appointments to positions in the classified service in Greene County Government that receive a conditional offer of employment must successfully pass a background check and drug screen.