

**GREENE COUNTY HUMAN RESOURCES**  
411 Main Street, Catskill, New York 12414  
Phone: (518) 719-3775 ~ Fax: (518) 719-3772  
hr@discovergreene.com

## **NOTICE OF VACANCY**

**DEPARTMENT:** BUILDINGS AND GROUNDS

**JOB TITLE:** MAINTENANCE PERSON (part-time)

**HOURLY RATE:** \$16.72 (Grade 7, Step 0)

*(Collective Bargaining Agreement currently being negotiated. 2024 rate of pay will increase upon ratification of successor agreement.)*

**POSTING DATE:** JANUARY 4, 2024

**DEADLINE:** JANUARY 10, 2024

This is a broad class covering many types of recurring mechanical work involving responsibility for performing a variety of semi-skilled and skilled mechanical, construction, or maintenance tasks. May assist skilled workers in a variety of construction, maintenance, operation, and repair work of buildings. General instructions are received regarding routine jobs with more detailed instructions on new, unusual, or difficult assignments. The work is performed under varying degrees of supervision depending upon the assignment and is supervised and reviewed by immediate observation, by periodic or spot checks, and upon completion of the job. In the absence of immediate supervisors, may be required to perform limited supervision over subordinates when necessary. Does related work as required.

### **MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of an equivalency diploma.

#### **AND**

**a)** Two (2) years of experience as a handyman, laborer, or helper in one or more of the mechanical or construction trades

#### **OR**

**b)** one (1) year trade school and one (1) year experience as a handyman, laborer, or helper in one or more of the mechanical or construction trades.

**Special Requirement:** Possession of a valid New York State driver license is required at the time of appointment and must be maintained throughout employment.

**NOTE:** Applicants or those eligible for original appointment to positions in the classified service in Greene County Government that receive a conditional offer of employment must successfully pass a background check and a drug screen.