

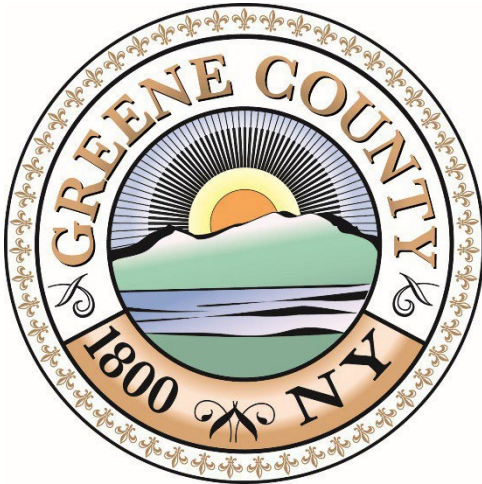
GREENE COUNTY

OCCUPATIONAL

SAFETY AND HEALTH

2022

ANNUAL REPORT



**Greene County Occupational
Safety and Health Department
411 Main Street, Suite 428-A
Catskill, NY 12414
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**Thomas Hoyt
Safety Officer**

Mission Statement

Occupational Safety and Health Department is responsible to assure a safe work environment for all County Employees.

The Occupational Safety and Health Department is a resource for trainings, educational programs, and provides guidance on employee safety matters for all County Departments.

The Occupational Safety & Health Department has focused on the following four main objectives for safety and health: **Inspections, Trainings, Outreach, and Projects.**

INSPECTIONS

- Performed monthly inspections of A.E.D. (Automated External Defibrillators) in County owned buildings of fifteen (15) defibrillators located in ten (10) buildings.
- Performed monthly inspections of ABC fire extinguishers at the following locations:
 - County Office Building - 16
 - Historic Catskill Point - 15
 - Records Management - 8
- Performed monthly inspections of Stop the Bleed Kits at the following locations:
 - County Office Building - 4 kits, one located on each floor
 - Cairo Office Building - 1 kit located at Security Office
 - Athens Senior Center - 1 kit located in Dining Hall
- Performed annual inspections with the County vendor of 157 ABC fire extinguishers located in eighteen (18) buildings and one (1) Class K Extinguisher located at the Athens Senior Center.
- Performed annual building inspections of forty-two (42) County owned buildings at twenty-six (26) locations with the New York Department of State for International Fire Code and International Property Maintenance Code.

- Performed annual fire alarm inspections with the County vendor at the following five (5) buildings: 911 Center, Records Management, Cairo Office Building, Historic Catskill Point, and Freightmasters
- Performed annual intrusion inspections with the County vendor at the following three (3) locations: 1st and 2nd Floor of the County Office Building, DMV, and Records Management.
- Greene County Youth Fair inspections were conducted for fair setup which included: electrical, lights, exits, walkways, tents, vendors, and grounds. Also conducted daily inspections during the four-day event.
- Tent inspections were conducted for the New York State Department of State at the Historic Catskill Point for events.
- Conducted quarterly inspections of sixteen (16) County owned parking lots. The inspections included the following: pavement condition, pavement markings, ramps, stairs, sidewalks, and signage.
- Worksite safety observation inspections were conducted for the Highway, Solid Waste, and Human Services Departments. The inspections included safety procedures, housekeeping, PPE (Personal Protective Equipment), and equipment/vehicle operations.

TRAININGS

- Forklift/Powerlift truck training was given to employees of the Highway Department. Training was provided by the County's insurance company (NYMIR).
- Work zone safety flagger training was conducted for the Highway Department.
- Active Shooter (Run, Hide, and Fight) training was conducted with the Sheriff's Department for the County Office Building at 411 Main Street including all departments and staff.
- General workplace training was conducted for the County Office Building at 411 Main Street including all departments and staff.
- Annual safety training was given to the Highway Department by the County's insurance company (NYMIR).
- Online webinars were conducted by the County's insurance company (NYMIR) on the following training topics: cyber security, three (3) points of contact for entering and exiting heavy equipment, proper chainsaw use including the use of PPE (Personal Protective Equipment), front office security, and reasonable suspicion training.

OUTREACH

Solid Waste

- Assisted with traffic control for Household Hazardous Waste (HHW) event in Windham.

Tourism

- Assisted with safety plan for annual Catskill Cat Auction.

Human Services

- Conducted weekly inspections of Nutritional Centers as per requirements of PESH (Public Employee Safety and Health Bureau).
- Nutritional Centers (Building Code compliance for rented centers).

Public Health

- Transported vaccinations from St. Peter's Hospital, Columbia Memorial Hospital, and Samaritan Hospital to the Greene County Public Health Department for use at vaccination sites.
- Transported sharps from COVID-19 testing site in Coxsackie.
- Traffic and site safety at COVID-19 test site in Coxsackie.
- Traffic and site safety for Rabies Clinics at Angelo Canna Town Park.

Emergency Services

- Distributed COVID-19 test kits to all towns and villages in the County.
- Distributed PPE (Personal Protective Equipment) to all towns and villages in the County.
- Distributed PPE to Retirement/Nursing Homes, Schools, Libraries, and Rehabilitation Centers within the County.

Human Resources

- Assisted with updating all bulletin/compliance boards in Greene County departments
- Reviewed online training s for annual classes.

PROJECTS

- 411 Access Control - Currently (143) swipe cards have been issued to employees. The system allows employees access into the building during off hours.
- Hazardous Materials-Right to Know SDS (Safety Data Sheets) Binders.
- Binders are currently being updated to the sixteen (16) section Safety Data Sheet format.

- Weekly Safety Pins.
- County Action Plans.
- Continuity of Operation Plan.
- Comprehensive Emergency Management Plan.

In closing, I would like to thank the County Legislature and Administrator for their support.

Respectfully Submitted,

Thomas Hoyt, Safety Officer