

FORM 4052 (Continuation Sheet)
December 2022

Program Income Plan

Greene County has no open CDBG grants with HUD. In 2019, the County created the Greene County Economic Development Corporation (GCEDC) for which it contracts for services related to the loans and other eligible CDBG projects. GCEDC receives HUD CDBG program income from Microenterprise and economic development loan repayments. Program income from those loans is used exclusively by GCEDC to fund CDBG-eligible activities in all program areas, as well as technical assistance for low- and moderate-income prospective and existing entrepreneurs and related support activities, and administrative costs. Those loan repayments, and loan repayments from other loans made from that program income fund may be used for CDBG-eligible loans and related administrative and program delivery costs.

Program Income

The unobligated program income balance at 9/30/21 was \$2,496,504.94. Program income received for the period 10/1/20 through 9/30/21 was \$228,769.70. During that same period, \$1,691.11 was used to fund Microenterprise assistance activities, economic development loans, and related program delivery and administrative costs. The unobligated program income balance at 9/30/22 was \$2,496,504.94. \$3,068.91 in interest was returned to HUD. Anticipated program income for the period 10/1/22 through 9/30/23 is \$25,000.00. All such program income is expected to be generated from Microenterprise, emergency and economic development loan repayments.

Total cash balance at the end of the year was \$2,734,114.05 with a total of approximately \$3,058.33 of interest obligated to be returned to HUD. This cash balance is comparatively high when analyzing past GCEDC end-of-year balances. In 2021, GCEDC's Executive Director resigned, leaving the post vacant until August of 2022. During the vacancy, the loan program was not marketed, no new loans were administered, and the cash balance subsequently grew disproportionately to the existing market demand for business loans. As of August 2022, the Executive Director's position has been filled and the approved 2023 budget includes drastically increased marketing dollars that would produce an overhauled and aggressive marketing campaign.

Program Assessment

The County's program income plan provides for all program income to be administered by GCEDC. GCEDC has provided Quantum Fund loans for business expansions and developments in Greene County, and Microenterprise assistance as scheduled to prospective and existing low/moderate-owned microenterprises including classroom instruction, one-on-one technical assistance, and other support services, as well as Microenterprise Assistance Program loans.

GCEDC also uses CDBG funds to provide economic development loans to businesses that will create jobs for low- and moderate-income persons. No changes to those programs are anticipated. GCEDC also provides all requisite program delivery and administrative services for the CDBG program.

A table outlining the loans that were completed during the program year is shown on the next page, including the emergency loans provided to help businesses through the pandemic.

Economic Development Loans for Federal Fiscal Year 2020-2021 (10/1/20-9/30/21)

Company	Amount Disbursed	Pledged Job	Business
7883 Hunter LLC	\$89,960	17 FT	Café/Restaurant
BMTA	\$10,000	1 FT	Grocery/retail

Program Delivery and Administration

Program delivery expenses for the period were \$1,691.11. These expenses include the costs of providing economic and community development services on behalf of our loan portfolio, and the costs of collecting the payments from companies. Greene County utilizes the HUD program income in an active manner in accordance with the original purpose of the fund. A total of \$3,068.91 of interest was returned to HUD.

Both companies that received loan funds this fiscal year abided by the national objective of making 100% of their jobs accessible to LMI individuals. In total, 8 jobs were made available to LMI individuals between both 7883 Hunter LLC and BMTA, and 3 LMI individuals filled those positions.

Affirmative Fair Housing

In accordance with the requirements at 24 CFR 570.601(a)(2), the County has affirmatively furthered fair housing through the advertising of fair housing services. The County is not aware of any policies or practices which serve to deny fair housing to persons of a particular race, color, religion, sex, or national origin.

Citizen Comments

The draft Performance Assessment Report was made available to the public for inspection and comment through a posting on the Greene County Department of Economic Development, Tourism and Planning web site at www.greene-governent.com, and a posting at its offices at 411 Main Street, Catskill, NY. No citizen comments were received.

Instructions for Completing the CDBG Small Cities Performance Assessment Report (PAR)

U.S. Department of Housing and Urban Development
Office of Community Planning and Development

OMB Approval No. 2506-0020
(exp. 06/30/2016)

Public reporting burden for this collection of information is estimated to average 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

The information is needed for the HUD-Administered Small Cities competition in New York. The program is operating on a competitive basis and the information is essential for the rating and ranking process. The Performance Assessment Report (PAR) provides information on the financial and physical development status of each activity funded. Section 113(b) of the Housing and Community Development Act of 1974, as amended, requires the Secretary to require recipients of CDBG assistance to submit such reports to determine grantee performance and for HUD's Annual Report to Congress on accomplishments. Information is used to rate and rank applications and determine performance under the grant agreement. There are no sensitive questions. Further, this collection does not include information on individuals and is considered public information. Collection of data to demonstrate compliance with CDBG program requirements is already covered by provisions of the Privacy Act.

The purpose of the Performance Assessment Report is to provide HUD with information on the financial and physical development status of each activity which has not been previously reported as completed in a performance report it must also provide information for HUD to make an initial determination about how the program has complied with certain civil rights requirements.

This report is due no later than 12 months following grant award, and annually thereafter on the date of the award until completion of all CDBG-funded activities. A report is also due no later than 90 days following completion of all CDBG-funded activities, unless waived by the HUD Manager. The HUD Manager may waive this final report if, in his/her judgment, the previous report adequately describes the project results.

The report consists of Form HUD 4052 and a set of required narratives:

- 1. Grantee.** Enter the name as shown on the cover sheet of the report.
- 2. Grant number.** Enter the grant number assigned by HUD.
- 3. Date.** Enter the submission date of the report.
- 4. Reporting period.** Indicate the period covered by the report.
- 5. Activity number.** Enter the number you assigned to the activity in your application.
- 6. Name and location.** For each activity numbered in Column 5, list the name used in the application. Below each activity, provide the actual location of each physical development activity either carried out or being carried out in whole or in part with CDBG funds. The location should be described in specific terms by street address and by census tract, enumeration district, or by quadrant of the city where there is only one enumeration district.
- 7. Accomplishments.** Describe the results of the expenditure of CDBG funds by providing clear measures such as: number of houses rehabilitated; length and diameter of new or improved water and sewer lines, including number of tap-ons and hook-up assistance; number of acres of parkland acquired; number of persons served by neighborhood health facilities; length of streets and sidewalks repaired; number of jobs created, etc. If there is any change from the application in terms of beneficiaries, scope or location of activities, be sure to indicate.
- 8. Direct Benefit.** Fill in this column for direct benefit only. A direct benefit activity is one which requires the beneficiary to submit and application or complete a personal record as an integral part of receiving the benefit of the activity. Examples of direct benefit activities are: rehabilitation loan or grant, sewer tap-ons; relocation; public services, indicate the number of person benefitting by racial/ethnic group, and whether female headed household. For public services, indicate the number of persons benefitting, as above. Indicate the benefitting racial/ethnic group by using the letter for the appropriate definition from the list of definitions below.

For example:

16 total
9-d,f
3-d
4-c

Additionally, if there has been displacement, direct or indirect, as a result of CDBG-funded activities, indicate the number of households relocated by racial/ethnic group using the appropriate definition from the list of definitions below, and the census tract or enumeration district to which relocated.

For example:

20 total
6-a 1234.12
5-b 3456.34
2-b 4567.46
7-e 8900.78

It should be noted that all displacement should be reported here whether or not the household qualified for relocation benefits. Displacement means the involuntary movement (excluding temporary relocation) of a household from a dwelling unit resulting from its acquisition, rehabilitation, or demolition when: funded in whole or in part with CDBG funds, or (2) funded with non-CDBG funds where the acquisition, rehabilitation, or demolition is a prerequisite for an activity carried out with CDBG funds, e.g., acquisition of a dwelling unit with local funds to provide a site for a neighborhood facility to be constructed with CDBG funds. Displacement also means the involuntary movement (excluding temporary relocation) of a household from a dwelling unit necessitated by CDBG assisted code enforcement. The racial and ethnic categories required to be reported on are listed below. The category which most closely reflects and individual's recognition in his/her community should be used for purposes of reporting on persons of mixed racial/ethnic origins.

Definitions

- a. Black/African American.** A person having origins in any of the black racial groups of Africa.
- b. White.** A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- c. Asian.** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam.
- d. Native Hawaiian/Other Pacific Islander.** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

CDBG Small Cities Performance Assessment Report (PAR)

U.S. Department of Housing
and Urban Development
Office of Community Planning
and Development

OMB Approval No. 2506-0020
(exp.6/30/2016)

1. Grantee Greene County		2. Grant Number various		3. Date 12/7/2022		4. Reporting Period From: 10/1/2021 To: 9/30/22				
5. Activity Number	6. Name and Location	7. Accomplishments	8. Direct Benefit	9. National Objective	10. Schedule Status	11. Budgeted Amount (Thousands)	12. Funds Expended (Thousands)	13. Unliquidated Obligations (Thousands)	14. Unobligated Balance (Thousands)	
1.	Economic Development & Microenterprise Program Assistance	Provision of loans and deferred payment loan assistance for economic development & microenterprise loans to support low-moderate income workers	8 total 1-i,k 4-b 1-a 1-i 1-b,k	100% L/M	Yes	\$2,831.01	\$99.96	\$0.00	\$2,731.05	
2.	Program Delivery	Supportive services to activities in #1				\$1.69	\$1.69	\$0.00	\$0.00	
3.	Administration					\$0.00	\$0.00	\$0.00	\$0.00	
						Totals	\$ 2,832.65	\$ 101.65	\$ 0.00	\$ 2,731.05
<input type="checkbox"/> Cumulative Program Income (See attached sheet)										

e. **American Indian/Alaska Native.** A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

f. **American Indian/Alaskan Native and White**

g. **American Indian/Alaskan Native and Black/African American**

h. **Black/African American and White**

i. **Asian and White**

j. **Other**

k. **Female headed households**

l. **Ethnicity: Hispanic/Latino.** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

9. National objectives. Each activity must address at least one national objective, if the activity addresses the objective of benefit to low and moderate income persons, give the anticipated/actual percent of benefit to persons of low and moderate income. The final report must list the actual percent of benefit to persons of low and moderate income. For grants awarded in FY 84 and thereafter, not less than 51 percent of funds received must be used for activities that benefit low and moderate income persons.

For the remaining two objectives, indicate the national objective addressed by the activity. The following symbols may be used:

L/M Low and moderate income

% persons

S/B Slums and blight

U/N Urgent Need

10. Schedule status. Indicate by "yes" or "no" whether each activity on schedule. If a specific milestone is more than two months ahead or behind schedule, or if the anticipated completion date more than two months ahead or behind schedule, submit a revised Program Schedule Form HUD 4126.6. This requirement may be waived at the discretion of the HUD office, provided the HUD office believes that the change in schedule will have no adverse effect on the timely completion of the project.

11. Budgeted amount. Enter the current total budgeted amount of each activity numbered in Column 5. The total for this column should reflect the grant amount plus any program income.

12. Funds expended. For each activity, enter the total amount of funds actually expended as of the date of this report. Expenditures include the sum of actual cash disbursements, the amount of indirect expense incurred and the net amount owed by the grantee for goods and other property received or for services performed by employees, contractor, subgrantees,

and other payees. Reporting should be on an accrual basis. If the grantee's accounting records are not kept on an accrual basis, the grantee should develop such information through an analysis of the documentation on hand.

13. Unliquidated obligations. Enter the current amount of unliquidated obligations (in thousands of CDBG dollars) as of the end of this reporting period. Unliquidated obligations represent the amount of obligations incurred by the grantee for which an expenditure has not been recorded. Obligations are the amounts of orders placed, contract and grants awarded, services received and similar transactions during the reporting period that will require payment by the grantee during the same or a future period.

14. Unobligated balance. Enter the current unobligated balance (in thousands of CDBG dollars) as of the end of this reporting period. The unobligated balance is the amount of funds remaining after all expenditures and all unliquidated obligations have been subtracted from the total estimated cost of an activity.

15. Program income. If there is any program income earned or planned to be earned, check the box and attached a separate sheet describing:

- the source of program incomes;
- schedule of expected receipts; and
- the amount of funds.

16. Narrative requirements. On a separate sheet

a. **Affirmative Fair Housing.** Describe in narrative, the actions taken to affirmatively further fair housing. See 24 CFR 5870.904(c).

b. **Citizen comments.** Summarize the comments, if any, received on the proposed PAR.

c. **Program assessment.**

i. **Amendments.** Give the approval date of any program amendments that required HUD approval. If you made any program changes that did not require HUD approval, describe the changes, and give the date the changes were implemented.

ii. **Program assessment.** In narrative form, assess the relationship of your program accomplishments to the objectives identified in your application. Include your evaluation of the extent to which funds were used for activities that benefitted low and moderate income persons.

iii. **Future changes.** Given your experience with this program, indicate what changes, if any, you would make in any future program.

Name and Address of Grantee Greene County, 411 Main Street, Catskill, NY 12414	Grant Number various
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The Grantee's authorized representative certifies that:

- To the best of his/her knowledge and belief the data in this report was true and accurate as of the date of the report.
- The records described in 24 CFR 570.506 are being maintained and will be made available upon request.
- Activities have been carried out in compliance with the certifications submitted with the application, and future activities, will be carried out in compliance with the certifications.

Typed Name and Title of authorized representative Patrick S. Linger, Chairman, Greene County Legislature	Telephone Number 518-719-3270
Signature of authorized representative 	Date 12/14/22