

**GREENE COUNTY CHILDREN, YOUTH & COMMUNITY ADVISORY BOARD**

**June 8, 2022 @ 6:00 P.M. – In Person with option to join via Zoom**

**PERSON CONDUCTING MEETING:** Ken Brooks

**RECORDER:** Katy Drake\*, Consultant

**ATTENDANCE:** Ken Brooks, Debra Kingman, Dr. Sal Massa, Brenna Rustick\*, John Scalera, MaryAnn Scalera, and Don Smith.

\* = Zoom

**ABSENT/EXCUSED:** Pam Coloton (Chair), Mary Jo Jaeger, Larry Krajieski, Alison Phoenix and Angelo Scaturro

The meeting opened at 6:03 with the Pledge of Allegiance to the Flag and a confirmation of members present on the Zoom Call. With 7 out of 10 Members present, a quorum was available. Quorum for the Board is 50% plus 1 (6).

Ken Brooks welcomed members. Pam Coloton is on leave from the Board at this time. Ken Brooks led the meeting.

**Staff Reports**

Under staff reports, it was shared that both Carrie and Laura have been busy assisting with staff/volunteer shortages for Home Delivered Meals. Laura has been covering Lexington. Carrie has been working in Jewett.

**Old Business**

Don made a motion to approve the meeting notes from May 11, 2022. John seconded the motion. With all in favor, the meeting notes were approved as written.

The Board discussed the vacancies and has reached out to the three youth who won the 2022 awards to gauge their interest and availability to serve on the Advisory Board. Ken reviewed the results of the 2022 Youth Awards. Presentations to the winners will occur at opening day of the Greene County Youth Fair. Mary Ann and John will attend the awards ceremony and present the certificates/checks to the award winners on July 28<sup>th</sup>.

**Program Funding, Ken Brooks**

Ken confirmed youth funding for 2022 will remain at approximately \$45,494.00. The Board requested a survey be sent out to the programs who did not submit funding applications for 2022. OCFS has approved surveying prior applicants and also expressed interest in the results. Turnover in Organizations may have impacted some applications being submitted. Funding programs going forward was discussed. The deadline for funding applications is a county decision. If funds remain available, a rolling application can be accepted until funds are allocated. It was shared from OCFS that any funds that are not allocated or claimed can be moved to another program or a new program via an amendment process.

Through the survey process, the Board will be looking at the application process to ensure it is not too cumbersome and discouraging to potential applicants. Ken noted if a program received funds the previous year, the application process was simple and straight forward, with programs being able to use the information submitted the prior year for much of the application.

Ken again shared information for the **Greene County Youth Bureau Sports Opportunity Funding** for youth programs sponsored by any 501(c) (3) (Non-profit tax-exempt charitable organization per IRS). Programs should operate from January 1, 2022, through December 31, 2022. The deadline for this RFP is Friday, August 19, 2022. \* Specific information for this funding was emailed out to Board Members on May 12<sup>th</sup> by Maureen Murphy.

Board members had questions regarding the availability of summer lunch programs in the county. Maureen Murphy will be asked to contact school districts to secure information on summer meal programs.

**\*\*Follow Up from Survey:** Catskill, Hunter- Tannersville and Coxsackie Athens School Districts responded that have a summer lunch program. Ravena -Coeymans-Selkirk (serves some Greene youth) reported that they have a four-week food distribution program and have partnered with “No Hungry Kids”, “Kindness for Kids” and “Abounding Love Christian Fellowship” to help meet community needs beyond the 4-week lunch program. Windham-Ashland- Jewett and Greenville responded that they did not have a summer lunch program.

### **NYS Governor’s Youth Council**

Three judges have been secured to review and evaluate the Greene Applications for the Governor’s Youth Council. No applications have yet to be submitted from Greene County youth. Brenna and Katy updated the flyer to include information specific to Greene County—the flyer will run in the Roundtable News. Ken Brooks, Brenna Rustick and Carrie Wallace will serve as judges once applications have been submitted for Greene County.

**\*\*As of August 8, 2022, one youth award winner submitted an application for the Governor’s Youth Council. Judging pending as of 8/22/22.**

### **New Business**

#### **Director’s Report, Ken Brooks- Interim Director**

In light of the resignation of the new Executive Director, after serving three weeks, the Advisory Board discussed ways to best support the Office through this transition. The Board discussed a letter of support drafted by Don Smith recommending the re-structuring of the Office to support continuity in services. The benefit of a “Deputy Director” was discussed. This restructuring is geared towards supporting the Department through the hiring of the next Executive Director and Ken Brook’s upcoming retirement (March 2023). Two Board members expressed concern that these recommendations are beyond the scope of the Advisory Board. Several other members expressed that as these vacancies & transitions are impacting services to the youth, it is appropriate to support the recommendation of a Deputy Director for the Office. With a vote of 6 in favor, 2 opposed and 2 abstentions the letter will be sent and the vote will be included on the letter.

The Executive Director search has been re-opened. Information on a new Director will be shared once a new hire is finalized.

A vote on Board Officers will occur at the fall meeting.

By Laws are also being reviewed, with updates to be presented to the Advisory Board for consideration in the fall.

Adjournment @ 7:03

Next Meeting Date: **September 14, 2022**– At the Human Services Dept Office -411 Main Street, Catskill with the option to join via Zoom.

Notes respectfully submitted by Katy Drake/Greene Consultant

Notes approved with a quorum present on September 14, 2022.