

## **CONTACT INFORMATION**

FIRM NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

CONTACT: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

## Professional Consultant Services Response Form

Firm Name: \_\_\_\_\_

**Please select one or more of the following categories in which the consultant is proposing to provide services:**

- Preparation of grants in accordance with specified requirements of various public agencies
- CDBG Revolving Loan Fund Underwriting and CDBG Related Services
- General Promotion of Industry and Community and Economic Development Services
- Planning Services
- Engineering and Architectural Services
- Construction Management Services
- Uniform Fire Prevention and Building Code (Uniform Code) and State Energy Conservation Code (Energy Code) Administration Services
- Information Technology Services
- Environmental Services for Site Assessments and Archeological Surveys
- Land Surveying
- Communication and Media Services (Economic Development)
- Communication and Media Services (Greene County Government)

INCORPORATION FORM

FIRM NAME: \_\_\_\_\_

TYPE OF ENTITY:

CORP. \_\_\_\_\_ PARTNERSHIP/LLC \_\_\_\_\_ INDIVIDUAL \_\_\_\_\_

FEDERAL EMPLOYER ID #: \_\_\_\_\_ OR SOCIAL SECURITY #: \_\_\_\_\_

DATE OF ORGANIZATION: \_\_\_\_\_

IF APPLICABLE: DATE FILED: \_\_\_\_\_ STATE FILED: \_\_\_\_\_

\*\*\*\*\*

If a Non-Publicly Owned Corporation:

CORPORATION NAME: \_\_\_\_\_

LIST PRINCIPAL STOCKHOLDERS: (5% of outstanding shares)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LIST OFFICERS AND DIRECTORS NAME AND TITLES:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*\*\*\*

If a Partnership:

PARTNERSHIP/LLC NAME: \_\_\_\_\_

LIST PARTNERS NAME(S):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,  
AND OTHER RESPONSIBILITY MATTERS -  
PRIMARY COVERED TRANSACTIONS**

(1) The prospective primary participant certifies to the best of its knowledge that it and its principals -

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not, within a three-year period preceding this proposal, been convicted of or had a civil judgment rendered against them for the commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, local) transaction or contract under a public transaction; and have not been convicted of any violations of Federal or State antitrust statutes or the commission of embezzlement, theft, forgery, bribery, falsification, the destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted, or otherwise criminally or civilly charged, by a government entity (Federal, State, or local) with the commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) If the prospective primary participant is unable to certify to any of the statements in this certification, the participant must attach an explanation to this RFQ.

Signed at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Name of Firm)

By \_\_\_\_\_  
(Title)