



**GREENE COUNTY PLANNING BOARD**  
*Minutes of February 19, 2020 Meeting*

Attendance was taken at 6:30 PM.

Present:

- Elizabeth Hansen, Cairo
- Cynthia LaPierre, Jewett
- Erik Allan, Ashland
- Mitchell Smith, Catskill V.
- Anthony Paluch, Athens T
- Jennifer Cawein, Lexington
- Carl Giangrande, Hunter V
- Richard Golden, Coxsackie V
- Andrew Dale, Hunter T
- Eva Atwood, Catskill T
- Stephen Bradicich, Athens V
- Bruce Haeussler, Coxsackie T
- Thomas Poelker, Windham
- Jean Horn, New Baltimore
- George Deckers, Durham

Absent:

- Jim Dymond, Prattsville
- Lee McGunnigle, Tannersville V
- Arnie Cavallaro, Greenville

**Greene County  
Economic Development,  
Tourism & Planning**

411 Main Street, Suite 419  
Catskill, New York 12414

**Warren Hart**  
Director



**GREENE  
BUSINESS**

Also in attendance was Rich Schiafo of the Greene County Department of Economic Development, Tourism and Planning and a member of the public- a student from Columbia-Greene Community College

**1. Roll Call**

There is a quorum of members – see above.

**2. Approval of Minutes**

Approval of the minutes of the January 15, 2020 meeting.

**Motion:** Mitchell Smith  
**Second:** Carl Giangrande  
**Vote:** Yes: 15 No: 0 Abstain: 0 Recuse 0

**3. Education and Training Opportunities**

**NYS Department of State Local Government Training Program**

- <https://www.dos.ny.gov/lg/lut/index.html>
- <https://www.dos.ny.gov/lg/lut/courses.html>

**Hudson River Estuary Program Webinars\***

- **Stormwater Management** - February 26, 2020
- **Wetlands and Streams** - March 2020

**The New York Planning Federation Annual Conference**, 2020 Annual Conference

April 19 – 21, 2020, Sagamore Resort, Bolton Landing, NY  
<https://nypf.org/annual-conference/>

**Schoharie Watershed Summit**, May 2, 2020 Windham Mountain



DiscoverGreene.com

**Training for Planning Officials**, NY Department of State, Greene County ED,T & P and Columbia County Planning, Thursday May 28, 2020, 5:00pm-9:00pm, Cairo

#### 4. Business Items

- Planning Board Member Individual Training Requirements
- Reappointments
- March Elections - Chair, Vice Chair, Secretary
- Annual Training – new date Thursday May 28, 2020
  
- Planning Board Member Individual Training Requirements  
Section 239 of General Municipal Law requires that  
*Each member of a county planning board shall complete, at a minimum, four hours of training each year.*  
The Principal Planner within the Greene County Economic Development, Tourism and Planning Department tracks and document member training. Training will be tracked more closely in 2020 to ensure County Planning Board members are meeting minimum requirements.  
Board members need to inform the Principal Planner in County Planning of the trainings they take so that training can be tracked.
  
- Reappointments  
4 members' terms expire on March 15, 2020.  
County Planning still needs a letter, meeting minutes, a resolution or some form of documentation from their respective municipalities reappointing them to the County Planning Board to be reappointed by Greene County Legislature.  
Terms expiring on March 15, 2020
  - ✓ Erik Allan
  - ✓ Elizabeth Hansen
  
- March Elections for County Board Chair, Vice Chair, Secretary
  
- Annual Training – new date Thursday May 28, 2020

Possible training topics to cover include:

- ✓ SEQR
- ✓ Housing Affordability and Availability -
- ✓ Short term rentals
- ✓ Ag Districts/ Ag Planning/Hemp/Marijuana Legalization
- ✓ Planning and Zoning for Solar
- ✓ Comprehensive Planning
- ✓ Using the new Greene County web map (a split session with Greene County attendees trained to use the Greene web map, and Columbia County attendees trained on the Columbia County web map)
- ✓ Transportation EVs, EV stations/ E-bikes

Three top topics chosen for training:

1. Housing Affordability and Availability/ Short term rentals
2. Hemp/Marijuana Legalization
3. Using County web mapper

## 5. Planning Department Reports

### A. Environmental Notice Bulletin & Grant Opportunities

#### **ENB - Region 4 Notices 2/5/2020**

##### **Glaxosmithkline Consumer Healthcare Holdings (US) LLC**

3169 Rte 145 East Durham, NY 12423

Facility: GSK Oak Hill 3169 St Rte 145 East Durham, NY 12423

Application ID: 4-1930-00008/00001

Permit(s) Applied for: Article 17 Titles 7 & 8 Industrial SPDES - Surface Discharge

Project is Located: Durham, Greene County

Project Description: The Department proposes to renew the State Pollutant Discharge Elimination System (SPDES) permit for the above-referenced facility through an administrative renewal process for ongoing discharges at the facility. The facility discharges treated process wastewater and sanitary wastewater to Catskill Creek, a class C (T) water, at a rate of up to 75,000 gallons per day. Requests for a legislative (public statement) hearing must be sent in writing to the DEC contact person below by the comment deadline. The Department assesses such requests pursuant to 6 NYCRR Section 621.8.

Opportunity for Public Comment: Comments on this project must be submitted in writing to the Contact Person no later than *Mar 06, 2020*.

Contact: Michael R Schaefer

NYSDEC Headquarters 625 Broadway Albany, NY 12233 (518)402-9167

DEPPermitting@dec.ny.gov

#### **Applicant: Town of Windham Feb 5 2020**

##### **371 St Rte 296 PO Box 96 Hensonville, NY 12439 -0096**

Facility: Windham Wastewater Treatment Facility

491 South St, Co Rte 12 & St Rte 23, Windham, NY 12496

Application ID: 4-1946-00114/00001 (SPDES Number NY0262935)

Permit(s) Applied for: Article 17 Titles 7 & 8 Municipal SPDES - Surface Discharge

Project Description: The applicant proposes a modification to an existing permit that became effective on December 1, 2019 and will expire on November 30, 2024 which authorized the discharge of 0.445 million gallons per day of treated sanitary wastewater to the Batavia Kill, a Class C(T) waterbody, from a treatment plant located at 491 South Street in the Town of Windham, Greene County. The treatment plant includes: Headworks, Secondary Treatment, Tertiary Treatment, and Sludge Handling. The proposed modification to the current permit involves the following: Updated cover page and definitions page with standard template language; Updated footnote 4 to include dissolved oxygen, identifying that the daily minimum effluent limitation of 7.0 mg/L is a final effluent limitation; and Updated schedule of compliance to include dissolved oxygen with an interim monitoring requirement and compliance with final effluent limitation by December 1, 2021.

The draft permit and fact sheet may be viewed and printed from the Department website at:

<http://www.dec.ny.gov/permits/6054.html>

Opportunity for Public Comment: Comments on this project must be submitted in writing to the Contact Person no later than *Mar 06, 2020*.

Contact:

Patrick Connally

NYSDEC Region 4 Headquarters, 1130 N Westcott Rd, Schenectady, NY 12306

(518)357-2069, R4DEP@dec.ny.gov

#### **Applicant: Jacob Bar-Horin Jan 29 2020**

Facility: Bar-Horin Property, 71 Landon Ave, Catskill, NY

Application ID: 4-1926-00328/00002 (SPDES Number NY0282634)

Permit(s) Applied for: Article 17 Titles 7 & 8 P/C/I SPDES- Groundwater Discharge

Project is Located: Catskill, Greene County

Project Description: The applicant proposes the discharge of up to 11,980 gallons per day (gpd) of treated sanitary waste to groundwater through existing septic tanks and absorption fields. The facility is a seasonal children's day camp and is located at 71 Landon Avenue in the Town of Catskill, Greene County.

State Pollutant Discharge Elimination System (SPDES) permitted outfalls include: Outfall 001 (6,920 gpd), Outfall 5 (1,540 gpd), and Outfall 7 (1,210 gpd). The following outfalls do not require SPDES permit authorization but are regulated by the New York State Department of Health (DOH): Outfall 2 (440 gpd), Outfall 3 (440 gpd), Outfall 4 (660 gpd), Outfall 6 (440 gpd), and Outfall 8 (330 gpd). Opportunity for Public Comment:

Comments on this project must be submitted in writing to the Contact Person no later than Feb 13, 2020.

Contact:

Patrick Connally, NYSDEC Region 4 Headquarters, 1130 N Westcott Rd, Schenectady, NY 12306

(518)357-2069

R4DEP@dec.ny.gov

### **SPDES Renewals 01/22/2020**

#### **Greene County**

Permittee Name: Athens, Village of

Facility Name: Athens - V Wtr Trt Plt

Facility Address: Schoharie Tpke Athens NY 12015

Facility Type: Water Supply, Town of Athens

Deadline for Comments: Friday, February 21, 2020

DEC Number: 4-1922-00003/00001

SPDES Number: NY0102041

Ranking Score: N/A Receiving Waters: Groundwater, Hollister Lake

Water Classification: GA,A

Type of Waste/Flow Rate: Process/ 0.0014 MGD

### **The Hudson River Valley Greenway Grant Program**

**Deadlines for 2020:** February 7, May 8, September 11, November 6

<https://hudsongreenway.ny.gov/grants-funding>

#### **B. Staff Reports**

- Planning Web page update
- New 239 Referral Form
- Completeness of a Referral
- Final Action Form
- Final Action
- Zoning Map Survey
- Draft Catskill Recreation Plan
- US 2020 Census

- Planning Web page update

County Planning Board web page has been updated to clearly lay out the 1239 referral process.

<https://www.greeneconomy.com/departments/planning-and-economic-development/greene-county-planning-board>

- New 239 Referral Form

239 Referral form has been updated. New form – both as ‘fillable’ PDF and to new version for downloading and printing are on County planning web page.

- Completeness of a Referral

Reminder of the elements that make a referral complete: (also spelled out on County Planning web page)

- Complete 239 Referral form
- Site map (clear location)
- Applicable zoning law and map
- Local submission criteria as required through locally adopted codes, rules and regulations. (If local board waives submission requirements, as evidences in local codes, rules and regulations, then copy of letter from local administrator or minutes from respective board shall accompany referral.)
- Local planning board, zoning board of appeals or zoning commission report (reports may be minutes from the respective board).
- State Environmental Quality Review Act Forms- Determination.
- Supporting materials documenting the request

- Final Action Form

County Planning will be adding to the monthly agenda a report on 'Final Action' received.

Note that once a local Planning Board takes a 'Final Action' on a application that was referred to the county, the referring agency should complete and submit a 'Final Action' form to close the process on the referral.

The 'Final Action' form will also be updated and make into a fillable PDF.

- Zoning Map Survey

Greene County is considering adding a local 'Zoning' layer to its new and improved Greene County Web Map.

Each municipality with zoning was emailed a 10-questions survey regarding their local zoning map.

Survey was emailed on February 10, 2020 with a requested response date of February 24, 2020. To date 5 municipalities have responded: Athens T, Cossackie V, Jewett, N. Baltimore, Lexington

NOTE: The County's intent is to simply upload the digitized zoning map information as a layer on the Greene County Web Map as provided by your municipality to the County. **The County will not prepare, maintain or verify any maps.**

- Draft Catskill Recreation Plan

The Catskill Watershed Corporation in cooperation with the NYS Department of Environmental Conservation (NYSDEC), the NYC Department of Environmental Protection (NYCDEP), and the Catskill Center for Conservation and Development has prepared and released a draft comprehensive recreational plan for the greater Catskill region.

This plan may not only be of interest to Mountain Top communities but to communities across the county as a whole. The documents can be accessed at CWC website <https://cwconline.org/> via their Dropbox <https://www.dropbox.com/s/fud8r7e06b05kho/Catskill%20Recreation%20Plan%20for%20Public%20Review.pdf?dl=0> Currently the public comment period ends on February 28th however it is anticipated that the comment period will be extended. See 'Next Steps' outline of the 'Physical' and 'Program' Recommendations. Copies of these recommendations were distributed.

- US 2020 Census

The County has an interest in having everyone fill this out. If additional information is needed and/or there is a contact in your community that is the outreach person, please get them in touch with the County EDT&P office.

Important upcoming Dates

In mid-March, homes across the country will begin receiving invitations to complete the 2020 Census. Once the invitation arrives, you should respond for your home in one of three ways: online, by phone, or by mail.

<https://2020census.gov/en/how-to-help.html>

**March 12 - 20:** Households will begin receiving official Census Bureau mail with detailed information on how to respond to the 2020 Census online, by phone, or by mail.

**March 30 - April 1:** The Census Bureau will count people who are experiencing homelessness over these three days. As part of this process, the Census Bureau counts people in shelters, at soup kitchens and mobile food vans, on the streets, and at non-sheltered, outdoor locations such as tent encampments.

**April 1:** Census Day is observed nationwide. By this date, every home will receive an invitation to participate in the 2020 Census. Once the invitation arrives, you should respond for your home in one of three ways: online, by phone, or by mail. When you respond to the census, you'll tell the Census Bureau where you live as of April 1, 2020.

**April:** Census takers will begin visiting college students who live on campus, people living in senior centers, and others who live among large groups of people. Census takers also begin conducting quality check interviews to help ensure an accurate count.

**May - July:** Census takers will begin visiting homes that haven't responded to the 2020 Census to help make sure everyone is counted.

**December:** The Census Bureau will deliver apportionment counts to the President and Congress as required by law.

<https://2020census.gov/en/important-dates.html>

## 6. Planning and Zoning Referrals

20-7: Town of Catskill

Description Placement of Shed

Location/Address: 10 Mill Lane Palenville

Parcel ID: 199.07-1-27

Type of Referral: Area Variance – 10' front yard variance

Referring Agency: Town of Catskill

Reason for Referral: ROW RT 32A

Acreage:

Zoning: MR Moderate Density Residential

Agricultural District: No

**Staff Recommendation:** Local Decision with Comments

This variance is a local decision with no county impact however, it is very difficult to determine based on the information provided where exactly this shed will be placed on this property.

Placement of the shed should avoid the riparian buffer zone to the Kaaterskill Creek and the area of the property that is in a flood hazard zone.

**Motion:** Anthony Paluch

**Second:** Thomas Poelker

**Vote:** Yes: 15 No: 0 Abstain: 0 Recuse 0

20-8: Town of New Baltimore

**Description** Replace old manufactured home with a new manufactured home

**Location/Address:** 14302 US Route 9W Ravena NY

**Parcel ID:** 7.01-2-11

**Type of Referral:** Use Variance

**Referring Agency:** Town of New Baltimore ZBA

**Reason for Referral:** US Route 9W ROW

**Acreage:**

**Zoning:** Industrial

**Agricultural District:** No

**Staff Recommendation:** Local Decision with comment

This variance is a local decision with no county impact however it would seem the best approach to remedy the issue at hand regarding the reported inadvertent zoning change/oversight in the zoning of this parcel, would be to correct the zoning of this parcel to a commercial zone.

In addition, it is suggested that a 'Use' variance may not be necessary at all in that the existing manufactured home may meet the definition of 'non-conforming' use in an 'industrial' zone and the replacement of the manufactured home may meet the definition of the continuation of the non-confirming use within this district.

Nevertheless, if it is the intent of the municipality for this parcel to be zoned 'Commercial' it is recommended that the Town correct and update any code and mapping errors and inconsistencies.

Next Meeting

Wednesday March 18, 2020, 6:30pm

Motion to Adjourn

**Motion:** Elizabeth Hansen

**Second:** Carl Giangrande

**Vote: Yes: 15                      No: 0                      Abstain: 0                      Recuse 0**

The meeting was adjourned at 7:20 PM

Respectfully Submitted  
Richard Schiafo, Secretary