



**2018 ANNUAL REPORT**

**FOR THE OFFICE OF THE**

**GREENE COUNTY CLERK**

**MARILYN FARRELL**

# REVENUE COUNTY CLERK 2017 - 2018 COMPARISON



**GREENE COUNTY CLERK**  
**STATEMENT OF ALL MONIES RECEIVED AND DISBURSED**  
**2018**

<b>RECEIVED</b>		
	Undertakings	\$57,990.85
	E&A Transfer Report	\$357,875.00
	Mortgage Tax *	\$2,557,179.65
	Mortgage Tax held 2017	\$33,461.25
	Motor Vehicles	\$22,244,531.15
	DMV INTERNET/EZ PASS	\$21,630.75
	Clerk Fees	\$450,589.75
	Judicial-State Revenue Account	\$332,964.75
	Notary	\$14,295.00
	Cultural Ed/Rec Mgmt	\$151,801.75
	Transfer Tax	\$1,002,830.00
	<b>TOTAL RECEIVED</b>	<b>\$27,225,149.90</b>
<b>DISBURSED</b>		
COUNTY TREASURER-COUNTY REVENUE		
	Clerk Fees	\$450,589.75
	DMV INTERNET/EZ PASS	\$21,630.75
	MOTOR VEHICLES	\$969,566.54
	Judicial Fees	\$26,578.25
	Local Mortgage Tax *	\$956,809.67
	Mortgage Interest Retained	\$45.19
	Mortgage Tax Expense	\$82,977.48
	Notary	\$5,055.00
	State Education(Records)	\$7,587.00
	E&A Transfer Report	\$20,430.00
	Transfer Tax Commission	\$2,413.00
	<b>TOTAL</b>	<b>\$2,543,682.63</b>
COUNTY TREASURER FOR DISBURSAL		
	Undertakings	\$57,990.85
	Basic Mortgage Tax *	\$1,011,048.84
	DWI Fines	\$8,680.00
	<b>TOTAL</b>	<b>\$1,077,719.69</b>
NEW YORK STATE		
	Cultural Ed	\$108,114.75
	Judicial	\$297,706.50
	LGRMIF	\$36,100.00
	Notary	\$9,240.00
	NYS Motor Vehicles	\$21,274,964.61
	State of NY Mortgage Agency *	\$465,311.07
	E&A Transfer Report(NYSORPS)	\$337,445.00
	Transfer Tax	\$1,000,417.00
	<b>TOTAL</b>	<b>\$23,529,298.93</b>
	APPORTIONMENTS TO OTHER COUNTIES & REFUNDS	\$42,387.65
	MORTGAGE TAX BEING HELD FOR DISTRIBUTION BY COUNTY CLERK 12/31/18	\$32,061.00
*includes interest	<b>TOTAL DISBURSED</b>	<b>\$27,225,149.90</b>



2018 ANNUAL DMV REPORT

MONTH	TRANSACTIONS PROCESSED	LICENSE & REG. FEES	PLATE SURRENDERS	SALES TAX	TOTAL
January	6846	\$82,164.16	\$505.00	\$1,042.50	\$83,711.66
February	5734	\$66,185.32	\$483.00	\$783.25	\$67,451.57
March	6805	\$78,871.63	\$498.00	\$946.00	\$80,315.63
April	5438	\$85,807.24	\$468.00	\$949.75	\$87,224.99
May	5677	\$89,474.35	\$494.00	\$1,114.50	\$91,082.85
INTERNET 2.5%					\$1,730.43
June	5035	\$83,985.10	\$486.00	\$1,023.75	\$85,494.85
INTERNET 2.5%					\$2,741.21
July	7281	\$85,504.20	\$503.00	\$980.25	\$86,987.45
INTERNET 2.5%					\$2,522.95
August	7426	\$87,298.22	\$574.00	\$935.00	\$88,807.22
INTERNET 2.5%					\$2,526.36
September	4196	\$72,663.94	\$464.00	\$1,131.00	\$74,258.94
INTERNET 2.5%					\$2,313.15
October	4501	\$78,810.21	\$616.00	\$1,280.50	\$80,706.71
INTERNET 2.5%					\$2,762.36
November	6846	\$72,543.78	\$498.00	\$974.00	\$74,015.78
INTERNET 2.5%					\$2,883.70
December	6229	\$68,044.89	\$489.00	\$975.00	\$69,508.89
INTERNET 2.5%					\$3,178.59
TOTAL OFFICE	72014	\$951,353.04	\$6,078.00	\$12,135.50	\$969,566.54
TOTAL INTERNET					\$20,658.75
GRAND TOTAL					\$990,225.29

GREENE COUNTY CLERK'S ANNUAL REPORT TO THE LEGISLATORS FOR THE YEAR 2018

Month	Total Receipts	Mortgage Tax Collected	Notaries	Records Management	Equalization & Assessment	Transfer Tax Collected	Unified Court System	DWI Fines	Receipts paid to Treasurer	Transfer Tax Commission	Interest Transfer Tax	Interest	Undertakings
January	\$483,813.25	\$263,595.25	\$960.00	\$13,186.00	\$27,398.00	\$108,870.00	\$25,970.00	\$240.00	\$43,594.00	\$185.00	\$4.73	\$15.41	
February	\$411,447.48	\$227,183.50	\$720.00	\$13,399.75	\$34,850.00	\$66,136.00	\$22,086.50	\$95.00	\$46,976.73	\$229.00	\$4.42	\$14.82	
March	\$365,824.13	\$201,499.50	\$840.00	\$10,459.50	\$21,596.00	\$64,896.00	\$26,810.00	\$800.00	\$38,923.13	\$166.00	\$0.91	\$8.79	
April	\$331,820.75	\$170,311.00	\$1,000.00	\$10,340.75	\$24,890.00	\$59,660.00	\$26,185.00	\$1,300.00	\$38,134.00	\$170.00	\$0.80	\$8.10	
May	\$469,054.05	\$246,375.00	\$800.00	\$13,053.00	\$31,289.00	\$101,808.00	\$30,180.00	\$250.00	\$45,299.05	\$220.00	\$1.14	\$18.35	\$57,990.85
June	\$439,357.20	\$246,073.50	\$720.00	\$12,326.25	\$29,816.00	\$79,836.00	\$27,720.00	\$95.00	\$42,770.45	\$207.00	\$3.80	\$20.62	
July	\$400,686.51	\$219,217.75	\$600.00	\$10,868.00	\$24,408.00	\$73,616.00	\$28,795.00	\$2,600.00	\$40,581.76	\$177.00	\$1.01	\$16.14	
August	\$422,308.45	\$219,348.25	\$1,080.00	\$12,563.75	\$30,315.00	\$88,310.00	\$25,960.00	\$200.00	\$44,531.45	\$223.00	\$1.04	\$12.28	
September	\$355,887.88	\$177,669.50	\$520.00	\$11,086.50	\$26,889.00	\$80,390.00	\$19,465.00	\$400.00	\$39,467.88	\$194.00	\$1.89	\$14.24	
October	\$490,325.25	\$242,475.00	\$720.00	\$13,699.00	\$31,511.00	\$127,124.00	\$24,655.00	\$1,600.00	\$48,541.25	\$234.00	\$2.88	\$27.41	
November	\$440,187.85	\$253,595.50	\$760.00	\$12,459.25	\$28,388.00	\$81,364.00	\$19,035.00	\$100.00	\$44,486.10	\$209.00	\$8.52	\$27.23	
December	\$256,350.45	\$89,363.25	\$520.00	\$10,773.00	\$26,095.00	\$70,820.00	\$20,845.00	\$1,000.00	\$36,934.20	\$199.00	\$2.10	\$17.81	
TOTALS	\$4,867,063.25	\$2,556,707.00	\$9,240.00	\$144,214.75	\$337,445.00	\$1,002,830.00	\$297,706.50	\$8,680.00	\$510,240.00	\$2,413.00	\$33.24	\$201.20	\$57,990.85

**Greene County Clerk's Office**  
**Statement to County Treasurer for Receipts**  
**For the Year 2018**

From Counter Control for 2018		\$4,867,063.25
Notaries	\$9,240.00	
Records Management	\$144,214.75	
E & A (NYSDEA)	\$337,445.00	
Transfer Tax	\$1,002,830.00	
Unified Court System	\$297,706.50	
Fines paid to Treasurer	\$8,680.00	
See attached listing		
Mortgage Tax Report	\$2,556,707.00	
Passports paid to agency		
TOTAL		\$4,356,823.25
	SUB-TOTAL	\$510,240.00
Undertakings	\$57,990.85	
Bad Checks		
Stale Checks		
1/2 Interest on Transfer Tax Account		\$33.24
Bank of Greene County Interest		\$201.20
Current year R/M & State 1/2 interest		\$14.40
	SUB-TOTAL	\$510,488.84
Transfer Tax Commission		\$2,413.00
Total Paid to Treasurer		\$512,901.84

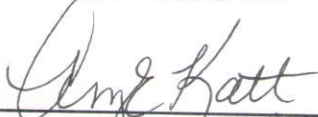
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Checks drawn to Treasurer		
Fees+BGC Interest	\$510,441.20	
Transfer Tax Commission + int	\$2,446.24	
Annual R/M & State 1/2 interest	\$14.40	
TOTAL CHECKS PAID TO TREASURER	\$512,887.44	

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County Clerk's Office SS:  
 Greene County, NY Marilyn Farrell being duly sworn: says the above is a just and true  
 Statement of the entire Collections made by her as County Clerk of Greene County for the year of  
**2018**

Subscribed and sworn to before me this  
 26th day of March, 2019

  
 \_\_\_\_\_  
 Notary Public State of New York  
 Amy E. Katt  
 Qualified in Greene County  
 My Commission Expires 07/07/2019

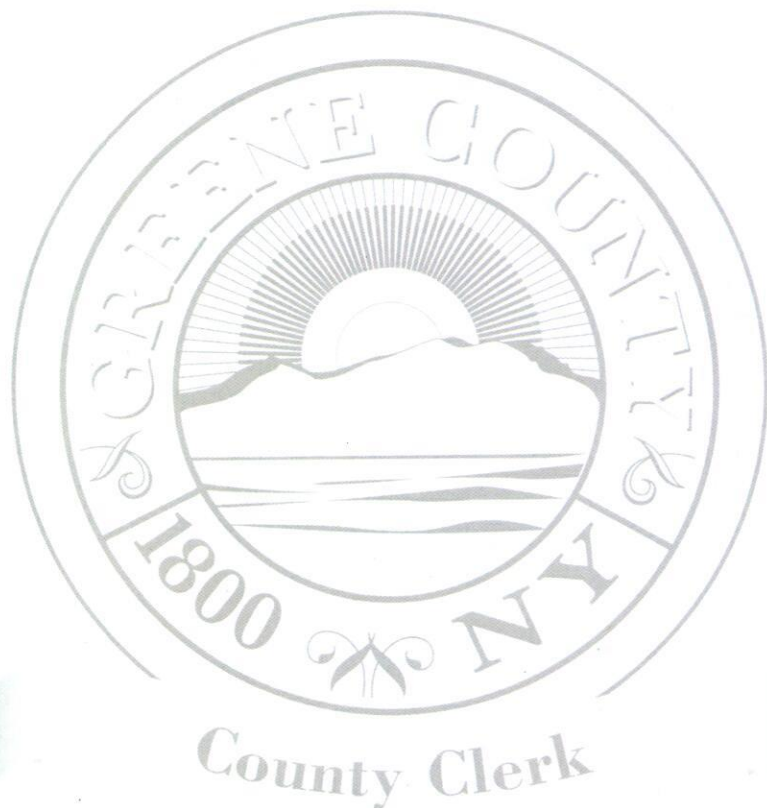
  
 \_\_\_\_\_  
 Greene County Clerk



MORTGAGE TAX YEAR END REPORT  
1/1/18 THRU 12/31/18

Month	Total Taxes Collected	Total Taxes Held	Total Taxes Disbursed	Interest Bank Accounts	Shared Services Reimbursement	NYS Special Addl. Tax (Int. Incl.)	Amt. Pd. Treas. Town Share-Int Incl	Amt. Pd. Treas. Local Share-Int Incl	Interest County Treasurer Retained	Refunds
January	\$263,595.25	\$42,017.50	\$243,652.27	\$56.18	\$6,914.79	\$43,569.22	\$95,690.57	\$97,528.70	\$5.17	
February	\$227,183.50	\$3,278.50	\$223,917.50	\$56.34	\$6,914.79	\$40,839.75	\$87,974.02	\$87,826.41	\$5.30	\$413.57
March	\$201,499.50	\$4,458.75	\$197,040.75	\$43.43	\$6,914.79	\$35,455.57	\$77,354.88	\$77,041.63	\$4.04	\$313.27
April	\$170,311.00	\$2,912.50	\$167,586.00	\$31.67	\$6,914.79	\$30,402.81	\$65,148.53	\$65,148.54	\$3.00	
May	\$246,375.00	\$1,250.00	\$266,058.29	\$32.81	\$6,914.79	\$49,870.96	\$103,698.67	\$105,603.53	\$3.15	
June	\$246,073.50	\$3,116.25	\$243,207.37	\$39.18	\$6,914.79	\$44,987.56	\$96,647.96	\$94,692.54	\$3.70	\$1,955.43
July	\$219,217.75	\$2,880.00	\$217,501.61	\$40.30	\$6,914.79	\$40,631.48	\$84,995.87	\$84,995.88	\$3.89	
August	\$219,348.25	\$5,691.25	\$213,657.00	\$40.18	\$6,914.79	\$36,824.17	\$84,977.31	\$84,977.33	\$3.58	
September	\$177,669.50	\$0.00	\$177,669.50	\$33.19	\$6,914.79	\$31,222.40	\$69,781.23	\$69,781.24	\$3.03	
October	\$242,475.00	\$7,375.00	\$240,403.75	\$38.10	\$6,914.79	\$42,203.52	\$95,660.04	\$95,660.06	\$3.44	
November	\$253,595.50	\$21,250.00	\$237,478.90	\$44.01	\$6,914.79	\$43,901.05	\$93,149.07	\$93,553.81	\$4.19	
December	\$89,363.25	\$1,089.75	\$88,273.50	\$17.26	\$6,914.79	\$25,402.58	\$55,970.69	\$0.00	\$2.70	
TOTALS	\$2,556,707.00	\$95,319.50	\$2,516,446.44	\$472.65	\$82,977.48	\$465,311.07	\$1,011,048.84	\$956,809.67	\$45.19	\$2,682.27

The County Clerk's Office is a state constitutional office that is the main depositor for records created within the county. The County Clerk serves as the Clerk of the Corporation of Greene County. The County Clerk serves as a register of mortgages and deeds and of all records pertaining to real property within Greene County including judgments and liens. The County Clerk also serves as clerk of the Supreme and County Courts and is commissioned to not only collect all fees of the courts but to also protect, produce upon request and preserve court records.



The Greene County Clerk's Office collects and distributes monies for various state agencies. The county's share of these collections is submitted to the county treasurer on a monthly basis with a report detailing the collections.

Bail monies, levied by the county judges, are paid in to court through the county clerk's office as well as monies held in trust. These are transferred to the county treasurer's office within 48 hours of receiving the order to do so from the courts.

Our office is an Acceptance Facility for passport applications. The US Department of State provides us with applications and other forms applicants may need. For every application that we process an execution fee of \$35 is retained by the County Clerk. We also take passport photos to submit with the application. Our office also takes photos for passport renewals, licenses (ie: cosmetology), and attorneys for their court ID.

The County Clerk, in accordance with Vehicle and Traffic Law, acts as an agent for the Commissioner of the New York State Motor Vehicle Department.

New York State supplies the county motor vehicle office with computer equipment, support, and all necessary forms and literature to run the DMV on behalf of the state. The county supplies the facility and the manpower to perform DMV transactions. In exchange, the county retains 12.7% of many transactions performed at the county DMV. In addition, the county is allowed to retain \$1.00 for each of the first 5,000 transactions in which sales tax has been collected for NYS. After the initial 5,000 transactions, the county is allowed to retain \$.75 per transaction.

In 2011, the NYS Association of County Clerks negotiated with the NYS Department of Motor Vehicle Office to receive revenue from internet usage from county residents after meeting the state issued threshold. In 2017, Greene County received 2.65 % of the internet revenue that resulted from usage that was over and above \$506,001.75.

The DMV Office and the County Clerk's Office offer EZ Pass Tags for sale. These are purchased for \$21.00 each and sold for \$25.00 each. In addition to the \$4.00 profit, offering these for sale at our location provides a service to our constituents.

The Greene County Records Management Program was established by New York State Mandate in 1988. We adopted Retention Schedule CO-2 in 1989 by a resolution of the County Legislature, and our first Records Management Officer (RMO) was appointed in 1989.

The Records Management Program operates the County's Records Center, where archived records are stored and serviced. In addition to storage and retrieval of records, we also perform routine destruction of obsolete files, and advise other departments within the County on records issues.

Records Center staff consists of a Records Management Director, Records Inventory Clerk (vacant) and per-diem clerks as needed.



STATE OF NEW YORK:

COUNTY OF GREENE:

I, Marilyn Farrell, County Clerk of the County of Greene, do hereby certify that the foregoing statements for the:

Records Management

Greene County Recording Office

Mortgage Tax receipts

Greene County Department of Motor Vehicles Office

are a true and accurate annual accounting of the money received by the Greene County Clerk's Office for the year 2018.



Marilyn Farrell  
Greene County Clerk  
April 10, 2019