

**SECTION 001113**  
**ADVERTISEMENT FOR BIDS**

**PART 1 - GENERAL**

**1.1 NOTICE TO BIDDERS**

- A. Notice is hereby given that sealed bids will be received for the **Greene County Jail Facility, Route 9W, Coxsackie, New York**
- B. Such sealed bids must be submitted to Tammy L. Sciavillo, Acting Clerk, Greene County Legislature, Greene County Office Building, 411 Main Street, 4<sup>th</sup> Floor Suite 408 Catskill, New York 12414, on or before **February 20, 2019 at 2:00 PM EST**. Said opening shall take place at the Greene County Office Building 4<sup>th</sup> Floor Room 430. The openings shall begin at 2:10 PM EST in the order of the Work Package Numbers listed below and shall continue uninterrupted until such time as all bids have been opened and read aloud.
- C. Bidders shall indicate on the outside of their sealed bid the following information:
  - 1. Greene County Jail Facility
  - 2. Date and Time of Bid Opening
  - 3. Work Package Number
  - 4. Work Package Description
  - 5. Company Name
- D. Bids are to be delivered to:
  - Greene County Legislature
  - Greene County Office Building
  - 411 Main Street, 4<sup>th</sup> Floor Suite 408
  - Catskill, New York 12414
  - Attn.: Tammy L. Sciavillo, Acting Clerk

When sent by mail, preferably registered, the sealed proposal, marked above, should be enclosed in an additional envelope addressed to the address above.

- E. The forms that must be submitted in the bid envelope are the following:
  - 1. **Bid Form:** filled out completely including alternates, allowances, unit pricing and informational pricing. (See specification Section 004100)
  - 2. **Non-Collusion Affidavit** signed and dated. (See Specification Section 004519)
  - 3. **Lobbying Certification** signed and dated. (See Specification Section 004520)
  - 4. **Debarment Certification** signed and dated (See Specification Section 004521)
  - 5. **Compliance Statement** signed and dated (See Specification Section 004522)
  - 6. **Insurance Certificate or Letter of Intent** (See Specification Section 007316)
  - 7. **Bid Bond** (See Specification Section 006100)
  - 8. Contractors submitting proposal for **Work Package No. 2 – Off Site Utility Work, Work Package No. 3 - Site Work and Work Package No. 4 General Construction Work** are to include the **Unit Prices** included in the Bid Form.
  - 9. **Bid Submittal Checklist** (See Specification Section 004393)
  - 10. **Contractor Qualification Statement** (See Specification Section 004513)
  - 11. **Separate Bid Proposal Form along with Product Information for each and every proposed substitution.**

- F. Bidders must submit one (1) original proposal signed by an authorized Bidder representative with notary seals as appropriate. The responses must contain all supporting documentation.
- G. Bidders are responsible for submitting their bids to the appropriate location at or prior to the time indicated within this specification section. No bids will be accepted after the designated time indicated in the bid specifications.
- H. A Pre-Bid Conference will be held on, **January 31, 2019 at 10:00 AM EST**. Said meeting will be held at Greene County Office Building 4<sup>th</sup> Floor Room 430. All interested parties are strongly urged to attend.
- I. Bids are being accepted for the following Work Packages: **The scope of work for each work package is identified in Specification Section 011200 – Multiple Contract Summary and Section 015000 – Temporary Facility and Controls**
  - Work Package No. 1 – Off Site Utility Work
  - Work Package No. 2 – Facility Site Work
  - Work Package No. 1 and 2 – Off Site Utility Work and Site Work
  - Work Package No. 3 – General Construction Work
  - Work Package No. 4 – Food Service Equipment
  - Work Package No. 5 – Plumbing and Fire Protection Work
  - Work Package No. 6 – Heating, Ventilating and Air Conditioning Work
  - Work Package No. 7 – Electrical and Security Electronics Work
- J. Reproduction or distribution of any portion of this document without the express written authority of Greene County is prohibited. Contractors submitting a bid using a document not directly received from the Greene County will be deemed non-responsive and will not be considered for award.
- K. Prepare bids in accordance with Drawings, Specifications, and other Bidding and Contract Documents as prepared by **SMRT Architects & Engineers, P.C., Delaware Engineering, DPC and The Pike Company, Inc.**
- L. Electronic drawings, specifications and bid forms may be obtained from **The Pike Company** via Citrix Sharfile by sending an email request to Michelle Candelaria at: [candm@pikeco.com](mailto:candm@pikeco.com).
- M. Hard copies and the electronic files of the drawings, specifications and bid forms may be obtained from **Data Flow** 71 Fuller Rd., Albany, NY 12205 Contact: Kailah Hurst (518) 463-2192 for a refundable deposit of \$200.00. Only one set shall be made available for each vendor in accordance with NYS GML 102. Additional sets of drawings and specifications may be purchased from Data Flow. Refunds will be provided for one set only. Checks shall be made payable to Greene County. No Bidder shall receive specifications prior to receipt of a deposit by the County. Plans and specifications may be mailed to prospective bidders upon request to Data Flow, provided that the prospective bidder assumes all responsibility for all costs associated with mailing. Refunds will be provided for one set only to those who submit a Bid and who return the set of Documents in good condition to the place that they were acquired within 30 days following the award of the Contract or rejection of that bidder's Bid. Non-bidders, including materialmen and subcontractors, will not be eligible for refund.
- N. Addendums will be distributed to bidders via Citrix Sharfile to individuals who have received electronic file from The Pike Company or have received the drawings and specifications from Data Flow.

- O. Any and all questions of a scope and/or technical nature should be directed via e-mail to SMRT Architects & Engineers, P.C. Attention Dennis Morin at [DMorin@SMRTInc.com](mailto:DMorin@SMRTInc.com). Questions must be provided in writing on the form provided in Specification Section 006313. Questions must be submitted eight (8) calendar days prior to the bid date. All responses will be answered by addendum.
- P. All bids shall conform to all requirements of the bid specifications. Bids failing to do so may be declared informal and not be considered.
- Q. Greene County reserves the right to waive any informalities or to reject any and all bids.
- R. Greene County, in accordance with Title VI of the Civil Rights Act of 1964 and 78 Stat. 252, 42 USC 2000d-d4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award.
- S. Bidders may not withdraw their bid for a period of sixty (60) days after the bid opening.
- T. This project is tax exempt.
- U. This project is governed under the New York State Prevailing Labor Rate laws.
- V. The work will be performed under Multiple Prime Contracts with Greene County.
- W. The Architect on the project is SMRT Architects & Engineers, Latham, New York
- X. The Civil Engineer on the project is Delaware Engineering, D.P.C., Albany, NY
- Y. The Construction Manager on the project is The Pike Company, Rochester, New York

**END OF SECTION 001113**