Greene County Human Resources Department
Job Announcement

VETERANS SERVICE AGENCY
CHAUFFEUR (part time) $12.09/hour

Operates a motor vehicle in the transportation of veterans to and from medical appointments and VA treatment facilities. This is routine work involving the responsibility for the safe and economical operation and care of a passenger vehicle. It requires a willingness to perform a variety of routine tasks. Direct supervision in the way of specific assignments is received from a superior. Does related duties as required.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES: Good knowledge of the operation of a motor vehicle; good knowledge of the New York State motor vehicle laws; good knowledge of the geography of the county and surrounding counties; ability to operate a motor vehicle in difficult or adverse driving conditions; ability to understand and follow simple oral and written directions; ability to complete log records and reports; mechanical aptitude; dependability; tact and courtesy.

ACCEPTABLE TRAINING AND EXPERIENCE: One year of experience in the operation of a motor vehicle.

SPECIAL REQUIREMENT: Possession of a valid NYS driver license is required at the time of appointment and this license must be maintained throughout employment.

Qualified candidates should submit an employment application or resume to the Greene County Human Resources Department, 411 Main Street, Catskill, NY 12414 or hr@discovergreene.com **by December 14, 2018**.

NOTE: Applicants or eligibles for original appointment to positions in the classified service in Greene County Government that receive a conditional offer of employment must successfully pass a drug screen and a background check.