Greene County Human Resources Department
Job Announcement
Director of Community Services and Director of Mental Health

The incumbent in this position serves as the Chief Executive Officer of the Local Governmental Unit (LGU) responsible for the Community Mental Hygiene Plan and Programs, exercising general direction in the planning, coordination and operation of the mental health, substance abuse, and intellectual/developmental disability (I/DD) services provided within Greene County. Also makes recommendations to the Community Services Board (including the establishment of facilities and control of services) towards attaining a comprehensive community mental health, substance abuse and I/DD system of services and programs. In addition, the incumbent serves as the Director of the Greene County Mental Health Clinic, supervising subordinate professional, administrative, para-professional and clerical staff.

This position requires a **c**omprehensive knowledge of current practices in the community-based treatment of mental health, substance abuse and I/DD; a thorough knowledge of current change initiatives related to Healthcare, Mental Health, Substance Abuse and I/DD at the state, regional, and local levels; the ability to facilitate the stakeholder-development, execution and monitoring of a data-informed local services plan which organizes and monitors services designed to prevent/treat and/or address mental illness, substance abuse and I/DD, and to promote care, treatment and training appropriate for this purpose; and knowledge of current administrative practices in the community behavioral health and I/DD fields. Must have the ability to access and utilize online data sources, county/region/state planning systems, electronic medical records, and computer applications (i.e. Excel, Word, PowerPoint) to better inform the community, region and state in matters related to mental health, substance abuse and I/DD.

MINIMUM QUALIFICATIONS:

Section 102.6 of the Mental Health Law:
Qualifications:

(a) Each Director of Community Services appointed on or after the effective date of this part shall meet the following requirements:

1. The individual shall be a physician licensed to practice medicine in New York State who shall be deemed board certified or board eligible in psychiatry, neurology, pediatrics; **OR**
2. The individual shall be a psychologist who is currently licensed as a psychologist by the New York State Education Department; **OR**
3. The individual shall have obtained a Master's Degree in social work, and is currently licensed as a Master Social Worker (LMSW) or Licensed Clinical Social Worker (LCSW or LCSW-R) by the New York State Education Department; **OR**
4. The individual shall have obtained a Master's Degree in psychiatric mental health nursing and shall be licensed by the New York State Education Department as a registered nurse; **OR**
5. The individual shall have obtained a Master's Degree in rehabilitation counseling, psychology, social work, public health administration, public administration, hospital administration, human services administration, business administration or other equivalent degrees as determined by a curriculum reviewed and approved by the New York State Education Department; **AND**
6. The individual must have obtained a degree or degrees from a college or university recognized by the New York State Education Department; **AND**
7. The individual with a doctoral degree or medical degree, or an individual with a master's degree shall have had at least five years of progressively responsible clinical and/or administrative experience in a governmental, private, not-for-profit or proprietary program providing services for people who have a diagnosis of mental illness, intellectual and/or developmental disability, alcoholism or substance abuse. At least two of the five years shall include functioning in an administrative capacity for the management of a program in which the candidate was responsible for the overall direction and control of an identifiable organizational unit or program. Such experience shall be specifically related to the powers and duties of the Director of Community Services in accordance with Section 102.7 of this Part.

(b) When a local governmental unit appoints a Director of Community Services with an administrative degree as defined in paragraph (a)(5) of this section, the local governmental unit shall also designate a senior level clinician with responsibilities for supervision of clinical services. Such designee shall have a clinical degree and licensure or certification in addition to demonstrable clinical work experience.

SPECIAL REQUIREMENT: Possession of a valid New York State driver license is required at the time of appointment, and must be maintained throughout employment.

Salary commensurate with experience. Qualified candidates must submit a resume or employment application to the Greene County Human Resources Department, 411 Main Street, Catskill, NY 12414 or hr@discovergreene.com, **as soon as possible, but no later than Friday, September 28, 2018.**

NOTE: Applicants or eligibles for original appointment to positions in the classified service in Greene County Government that receive a conditional offer of employment must successfully pass a drug screen and background check.

Greene County is an Equal Opportunity Employer