

GREENE COUNTY ELECTRICIAN LICENSING RULES

SEPTEMBER, 1989

REVISED AUGUST, 1994

REVISED NOVEMBER, 1998

REVISED DECEMBER, 2000

REVISED MAY, 2002

REVISED NOVEMBER, 2002

REVISED MARCH, 2004

REVISED JULY, 2004

REVISED NOVEMBER, 2004

REVISED MARCH, 2008

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GREENE COUNTY ELECTRICIAN LICENSING RULES

SECTION A. PURPOSE AND APPLICABILITY

1. Purpose

The purpose of these Rules is to regulate the licensing and examination of electricians subject to Greene County Local Law Number 2 of the year 1988 (Local Law #2).

2. Applicability

No person shall engage in, carry on, or conduct the business of a Master Electrician, Special Electrician, or Homeowner Electrician, within the County of Greene, unless licensed therefore pursuant to these regulations or unless employed by a person so licensed.

These regulations shall be effective in all Towns and Villages of the County of Greene except those Towns and Villages having a similar regulation.

SECTION B. DEFINITIONS

The following terms have the following meanings when used in these Regulations:

1. “Approved Inspection Agency” shall mean an organization capable of providing electrical inspection services, according to contemporary recognized industry standards that is recognized by Central Hudson Gas & Electric Corporation, New York State Electric & Gas Corporation, or another major utility and is formally approved by the Greene County Board of Electrical Examiners and the Greene County Legislature.

2. “Board” shall mean the Board of Electrical Examiners created by this regulation.

3. “Homeowner Electrician” shall mean and include any person who owns a single family dwelling and resides therein in Greene County. Said license is valid for only two years and is limited to electrical work on the homeowner’s residence. Notwithstanding the above, a “Homeowner Electrician” shall not include a person who constructs a residence upon a vacant building lot or replaces an entire service.

4. “Legislature” shall mean the Greene County Legislature unless otherwise stated.

5. “Master Electrician” shall mean and include any person who engages in or carries on the business of installing, erecting, altering, or repairing for the public at large electrical wiring, apparatus, fixtures, devices, appliances, and equipment utilized or designed for the utilization of electricity for light, heat or power purposes, or for signaling systems.

6. “Special Electrician” shall mean and include any person who is in the exclusive employ of the owner, lessee or manager of a building, plant structure and whose employment consists wholly of the work of maintaining or repairing electrical wiring, apparatus, fixtures, devices, appliances and equipment utilized or designed for the utilization of electricity for light, heat, or power purposes or for signaling systems.

SECTION C. ENFORCEMENT

Any person who violates any provision of or who fails to perform any duty imposed by these regulations or any term or condition of any license issued pursuant to these regulations, or any final determination or order of the County, is subject to all applicable civil, administrative, and criminal sanctions, especially those as set forth in Local Law #2.

SECTION D. SEVERABILITY

If any provision of this regulation or its application to any person or circumstance is held invalid, the remainder of this Part, and the application of those provisions to persons or circumstances other than those to which it is held invalid, shall not be affected thereby.

SECTION E. TYPES OF LICENSES

The Board will issue the following licenses:

1. Master Electrician's License – Class A. A Master Electrician's License – Class "A" shall authorize the licensee to engage in the business of Master Electrician within the county of Greene for the period ending the thirty-first day of December of the year in which it is issued, except that a licensed Master Electrician regularly and exclusively employed by a person who owns, leases, manages, maintains, or operates one or more buildings or structures constituting a plant occupied or used for commercial or industrial purposes may not perform the work or engage in the business of Master Electrician outside of such plant and except, further, that the work of a Master Electrician may not be performed under a license granted on application made pursuant to Subdivision 2 of Section 6 of Local Law #2 outside of the plant mentioned and described in such application.

2. Master Electrician's License – Class B. A Master Electrician's License – Class "B" shall authorize the licensee to engage in the business of Master Electrician in the County of Greene but only for the purpose of undertaking, performing and completing a single continuous job or installation at one location or property unless otherwise stipulated by the Board.

3. Special Electrician's License. A Special Electrician's License shall authorize the licensee to perform only the work of a Special Electrician for an employer and at a location designated and specified in the license for a period ending the thirty-first day of December of the year in which it is issued. Such a license shall not authorize the holder thereof to engage in, perform or supervise the work of installing, erecting, altering, or extending electrical wiring, apparatus, fixtures, devices, appliances and equipment for light, heat or power purposes or for signaling systems operating on fifty (50) volts or more or otherwise to do or perform the work of a Master Electrician and all persons licensed as Special Electricians under these regulations are prohibited from performing or supervising such work. Upon receipt of a proper application therefore, the Board shall grant the holder of such a license permission to do the work of a Special Electrician for an employer or at a location not designated in the license in lieu of the one designated therein without any additional fee and a new license specifying the new employer and/or the new location, as the case may be, shall be issued upon the surrender of the old license.

4. Homeowners' Electrician's License. A Homeowners' Electrician's License shall authorize the licensee to perform basic electrical repairs and installations on the licensee's residence.

A Homeowner's Permit will be issued only on homes greater than one year old and only one permit will be issued every two (2) years unless there is a change of primary residence. It cannot be for a

service or new residence. A Diagram of the work to be performed as well as a copy of the Building Permit must accompany the application. There is a 1200 square foot maximum on the amount of work that can be done by the Homeowner.

SECTION F. FEES

1. Application Fee –effective on applications received or postmarked as of 6/1/2008.

\$50.00 fee at time of application, refundable if not eligible for testing.
\$20.00 fee to be paid to retest, payment must be made in advance.

2. License Fees

Upon passing the examination, applicants must pay the following license fees within 60 days of passing the examination before a license is issued.

Master Electrician-Class A	\$100.00 per year
Master Electrician-Class B Residential	\$150.00 initial fee
Master Electrician-Class B Commercial/Industrial, with 5000 square footage or more	\$500.00 initial fee
Class B Renewal – One Only, twelve months maximum	\$50.00
Special Electrician	\$75.00 per year
Homeowner’s Electrician	\$50.00 for 2 years
Sign Fee	\$50.00 one time
Late Renewal Fee	\$50.00 annually

3. Fine Imposed

Fine imposed for starting work before obtaining B permit shall be \$500.00 plus fee for B Permit.

SECTION G. LICENSE APPLICATION PROCEDURES

1. Application Form

An application for a license under these regulations must be submitted to the Board of Electrical Examiners on a form prescribed by the County. In order to be determined complete, the application must satisfy the requirements established herein and include all information required.

2. Information to be Included with Application for License

- a. Master Electrician – Class A

The Applicant shall demonstrate at least 5 years experience as a journeyman electrician.

Applicants shall state, among other things, the name and address of the applicant, the class of license applied for and the name of the representative of the applicant, who will take the examination for the license and who will act as the supervisor of the work to be done under the license, if granted. If the applicant be a corporation, and one of the officers of the corporation who owns and holds at least twenty-five (25) per centum of the issued and outstanding capital stock, may be designated as the representative of the

applicant for such purposes.

A person who owns, leases, manages, maintains, or operates one or more buildings or structures constituting a plant occupied or used for commercial or industrial purposes desiring a license as a Master Electrician so that the work of the Master Electrician may be regularly performed in such plant, may make application therefore to the Board in such form and detail as the Board may prescribe or may regularly employ a licensed Master Electrician for such purpose. Such application shall state, among other things, the name and nature of the business of the applicant, the location and description of the buildings or structures constituting the plant of the applicant where the work of a Master Electrician will be performed under the license, if granted, and the name of the representative of the applicant, who will take the examination for the license and who will act as supervisor of the work to be done under the license, if granted.

b. Special Electrician

Applications shall state, among other things, the name and address of the applicant and the name and business address of the person employing or who desires to employ, the applicant and the nature and extent of the experience of the applicant in work as a Special Electrician.

c. Homeowner Electrician

An application shall state the name and address of the applicant, as well as description of the applicant's electrical experience and/or training, a diagram of the work to be performed as well as a copy of the building permit.

SECTION H. EXAMINATIONS

1. The applicant shall present himself for examination at the time and place specified in a notice to be given by the Board.

2. An applicant who has failed in his first examination shall not be eligible for re-examination until one (1) month from the date of such failure; one who fails twice or more shall not be eligible for further re-examination until at least six (6) months have elapsed from the date of such second or subsequent failure.

3. An individual who shall be granted a Master Electrician's license shall prove to the satisfaction of the Board that he has or will establish a place for the regular transaction of business, if not exclusively employed by a person who owns, leases, manages, maintains or operates one or more buildings or structures constituting a plant occupied or used for commercial or industrial purposes; is a competent electrician and qualified to do electrical contracting, construction and installation work and electrical wiring; has a working knowledge of electricity and the natural laws, properties and functions of electricity and of appliances, apparatus, materials and devices for electric light, heat, power, and signaling systems used and required in such work, combined with a practical working knowledge of the requirements and provisions of the current National Electrical Code and a knowledge of the provisions of these regulations and the rules and regulations of the Board and the Laws of the State, if any, and of the County of Greene for installation of electrical wiring, devices, appliances and equipment and of the provisions thereof requiring permits therefore.

4. An individual who shall be granted a Special Electrician's license shall prove to the satisfaction of the Board, that he is a competent electrician and qualified to do electrical repairing and maintenance work; has a working knowledge of electricity and the natural laws, properties and functions of electricity and appliances, apparatus, materials and devices for electric light, heat, power, and signaling purposes used or

likely to used in the building, plant or structure where he is or will be employed, combined with a practical working knowledge of the requirements and provisions of these regulations and the rules and regulations of the Board and the Laws of the State, if any, and of the County of Greene, for the repair and maintenance of electrical wiring, devices, appliances and equipment.

5. An individual who shall be granted a Homeowner's Electrician license shall prove to the satisfaction of the Board that he is competent and qualified to do electrical repairing and maintenance work and has a working knowledge of electricity and the natural laws, properties and functions of electricity and appliances, apparatus, materials and devices for electric light, heat, power and signaling purposes used or likely to be used in a residential structure.

SECTION I. LICENSES

1. Each license as a Master Electrician Class A and B shall specify the name of the person who has passed the examination, and such person shall be designated in the license as the supervisor of all work to be done under the license.

2. Each license as a Special Electrician and Homeowner's Electrician shall specify the name of the person who has passed the examination.

3. The person designated as the supervisor may be a person in the employ of the holder of the license or, if the holder be an individual, may be the holder himself; or, if the holder be a firm or partnership, may be a member thereof, or, if the holder be a corporation may be an officer of the corporation, provided he has the requisite qualification of stock ownership herein prescribed therefore.

4. The same person shall not be designated as the supervisor in two or more licenses issued to different holders.

5. In the event that the business association of the supervisor with, or the employment of the supervisor by, the holder of the license shall terminate, the business shall notify the Board of such fact forthwith and shall promptly designate another person as the representative of the business who shall submit himself for the examination to the Board when notified to do so. If no such new designation be made within thirty (30) days after the termination of the association of employment of the former Special License holder, the license of the holder shall become null and void on the thirtieth day following such termination. Failure to abide by this provision is tantamount to practicing without a license and invokes the violations and penalties resulting from such conduct.

SECTION J. RENEWAL LICENSES

To renew a license issued pursuant to these regulations the required fee shall be submitted to the Board of Electrical Examiners before January 15 of any given year.

No Master Electrician – Class A License shall be renewed if the licensee has not actively engaged in business as a master Electrician during a period of one year or more immediately preceding renewal.

Any license not renewed within the time prescribed by these regulations shall lapse at the expiration of its term and the holder of such license must thereafter qualify for an original license hereunder and comply with all the requirements and provisions hereof relative thereto.

SECTION K. DISPLAY REQUIREMENTS FOR CLASS A – MASTER ELECTRICIANS

1. No person otherwise qualified shall engage in, carry on or conduct the business of Master Electrician within the County of Greene until he has first procured from the Board a metal, glass or wood plate or sign appropriately lettered or marked “License Master Electrician”; such plate or sign to be conspicuously posted in the window or on the door or outer entrance, visible from the street, of the place of business of the licensee. A person retiring, abandoning, or not actually engaged in the business of Master Electrician or whose license has expired or been suspended or revoked, shall surrender to the Board such plate or sign and shall not again engage in such business until he is licensed and has again procured such plate or sign.

2. Fee: “Licensed Master Electrician” shall be issued upon payment of a \$50.00 fee.

3. Any person to whom such plate or sign has been issued who shall loan, rent, sell or transfer the same to another person, whether such person be entitled to receive a similar plate or sign or not, or otherwise willfully violates the provisions of these regulations, shall be punishable by the Board by a fine not exceeding fifty dollars (\$50.00) for the first offense, and not less than one hundred dollars (\$100.00) nor more than two hundred and fifty dollars (\$250.00) for a subsequent offense, and in addition thereto shall forfeit his license hereunder.

4. Each Class A Master Electrician licensed hereunder shall display his name on the directory or on the outer entrance of the building in which his place of business is located and on all stationer, advertisements and other printed matter used in connection with his business.

5. If any Class A Master Electrician licensed hereunder does not maintain a regular place of business by reason of the fact that he is exclusively employed by a person who owns, leases, maintains, or operates one or more buildings or structures constituting a plant occupied or used for commercial or industrial purposes, such licensee shall not be required to procure or display a sign, or display his name as provided in this section.

SECTION L. REQUIREMENTS FOR A CLASS B PERMIT

1. The applicant must hold a valid Master Electrician’s License for a municipality that has a reciprocal agreement on file with the Board of Electrical Examiners.

SECTION M. SUSPENSION AND REVOCATION OF LICENSE

1. Any license issued hereunder may be suspended or revoked at the discretion of the Board after a hearing and upon due notice of the charges being given to the licensee and an opportunity to be heard in his defense in person or by attorney, if the Board is satisfied that the holder of such license or any of his or its officers or employees willfully, or by reason of incompetence, has violated any provision of Local Law #2, and other law, ordinance, local law, resolution or building code governing electrical work or requiring permits therefore or any requirement contained in the rules and regulations of the Board, or any requirement contained in the National Electrical Code’s most recent edition.

2. The Board may, in lieu of suspending or revoking a license hereunder, impose a fine not exceeding twenty-five dollars (\$25.00) for the first offense, and not less than fifty dollars (\$50.00) nor more than one hundred dollars (\$100.00) for a subsequent offense and may suspend the license until such fine is paid.

3. In the event any person issued a license under these Rules is convicted of or pleads guilty to a felony offense, his/her license is subject to revocation or suspension at the discretion of the Board.

SECTION N. REVIEW AND APPEAL OF BOARD ACTIONS

Any action of the Board may be reviewed by any person aggrieved thereby in any court of competent jurisdiction by a proceeding instituted under the provisions of Article 78 of the Civil Practice Act.

SECTION O. INSTALLATION STANDARDS

All installations of electrical work, all extensions thereto and all alterations thereof within the County of Greene shall be in conformity with the provisions of these regulations and of any other applicable statute, local law, resolution, ordinance, or building code pertaining thereto and shall also be in conformity with approved standards for safety to life and property. In every case where no specific type or class of material, or no specific standards are prescribed by law, conformity with the regulations and requirements contained in the current National Electrical Code, and any revisions thereof shall be prima facie evidence of conformity with approved standards for safety to life and property.

SECTION P. LIABILITY FOR DAMAGE

These regulations shall not be construed to relieve from nor lessen the responsibility of any person owning, operating, controlling or installing electric wiring, devices, appliances, or equipment for loss of life or damage to person or property caused by any defect therein, nor shall County of Greene be deemed to have assumed any such liability by reason of any inspection made or license issued pursuant to these regulations.

Liability insurance in an amount no less than \$100,000 (\$500,000 effective 1/1/2009) shall be required of all Class A and Class B license holders. Greene County Board of Electrical Examiners shall be supplied with a certificate of insurance and shall be notified of any changes. License will be revoked on notice of policy cancellation or expiration. This insurance will be required with every Class A renewal and each Class B application. Special petition may be made to the Board if a license holder desires to become inactive. This does not waive renewal fees. A copy of a DBA certificate shall be submitted to the Board if applicable.

SECTION Q. INSPECTION

The inspections made and certifications of approval of permits issued by any approved inspection agency for any electrical installation in the County of Greene shall be deemed as evidence of proper installations by the Board. Should the Board deem it necessary to utilize the service of another inspection agency, it shall make recommendations to the Legislature and the Legislature shall decide which inspection agency shall serve.

When the Board requests and receives an electrical survey from an inspection agency, it is agreed that a licensed electrician can submit an application for the purpose of removing any existing violations and with the understanding that he is responsible for the whole job.

The Licensing Board does hereby require in our contracts with Inspection Agencies, that all Inspectors working in Greene County have minimum qualifications, as recommended by the National Fire Protection Association 2002 National Electrical Code committees, to adopt certification by a nationally recognized Inspector Certification Program. Requirements: Electrical one and two family dwelling; electrical general. Initial time frame: for all 2003 contracts, inspectors being certified within 6 months of inception and within 6 months of new hire. Each agency supplying certificates to the Board of Electrical Examiners for all inspectors working in Greene County.