



Training for Planning Officials presented by  
NYS Department of State in cooperation with  
Greene County Economic Development,  
Tourism & Planning and Columbia County  
Planning/Economic Development



**Wednesday June 13<sup>th</sup> 2018**

**Greene County Emergency Services Training Center, 25 Volunteer Drive, Cairo**

*(For directions, go to [www.mapquest.com](http://www.mapquest.com) and enter 25 Volunteer Drive, Cairo, NY)*

**Session I: Record Keeping**

Wednesday June 13<sup>th</sup> - 4:00 to 5:00 p.m.

Napoleon Bonaparte once said, "History is the version of past events that people have decided to agree upon." The same is true of minutes, findings, and the decisions that are issued by planning boards and zoning boards of appeals. Department of State presenters will discuss why board members and support staff should strive to make records that are of value to enforcement personnel, applicants, municipal attorneys, and current and future boards. The course then turns its focus to the components of the record: minutes, findings, and the decision document.

**Session II: Enforcement of Zoning and Other Laws** Wednesday June 13<sup>th</sup> - 5:00 to 6:30 p.m.

Municipalities have various regulations that are an extension of their police power that aren't necessarily enforced by the police—zoning, property maintenance, and noise regulations, for example. This session reviews how these regulations are enforced, with discussion of the relationship between the enforcement officer and the review boards, the effect of an appeal of an enforcement action to the zoning board of appeals, and judicial enforcement of violations.

**Session III: Hot Button Land Uses**

Wednesday June 13<sup>th</sup> - 6:45 to 8:30 p.m.

Local governments are not able to regulate all uses the same way: some uses have special statutory protection or rules established through case law and require special consideration, such as religious uses, mining, and telecommunications facilities. Other uses might be new to the local officials attempting to regulate them, such as solar energy facilities, barn weddings, and short-term rentals. This course is an overview of some of the land uses that many local officials find challenging, along with the statutory rules and case law associated with them and options for regulating them.

**There is no fee to attend the sessions.**

**Code officials may apply to use these courses as professional development electives**

<https://www.dos.ny.gov/dcea/TrainingRegs.html>

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Registration Form

I plan on attending sessions on:

- Session I: : Record Keeping -Wednesday June 13<sup>th</sup> - 4:00 to 5:00 p.m.  
 Session II: : Enforcement of Zoning and Other Laws -Wednesday June 13<sup>th</sup> - 5:00 to 6:30 p.m.  
 Session III: Hot Button Land Uses - Wednesday June 13<sup>th</sup> - 6:45 to 8:30 p.m.

(Note: Start times for sessions II - III are approximate. Please arrive early if you plan to attend only those sessions.)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Municipality: \_\_\_\_\_

Official Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Please Email, Fax or Mail registrations by June 8, 2018 to:** Greene County Department of Economic Development, Tourism and Planning 411 Main Street, Catskill, NY 12414 Phone: 518-719-3290 Fax: 518-719-3789 Email: [ediamante@discovergreene.com](mailto:ediamante@discovergreene.com)