

# **GREENE COUNTY HONOR A VET MEMORIAL CEREMONY**

**2016 SUBMISSION PACKET**

**DEADLINE: 18 APRIL 2016**

*GREENE COUNTY VETERAN OF THE YEAR CEREMONY*

**MAY 16<sup>TH</sup> 2015**

**GREENE COUNTY COURTHOUSE**

**320 MAIN STREET**

**CATSKILL, NEW YORK**

**10:00 AM**



**SUBMISSIONS TO:**

**MICHELLE ROMALIN BLACK, DIRECTOR**

**GREENE COUNTY VETERANS SERVICE AGENCY**

**159 JEFFERSON HEIGHTS, SUITE A104**

**CATSKILL, NEW YORK 12414**

**ELIGIBILITY AND INSTRUCTIONS**

## ***ELIGIBILITY***

**RESIDENCY:** The eligible Veteran was a current resident of Greene County at the time of death, who had maintained Greene County residency for at least five (5) years immediately preceding death. Additionally, honoree's immediate family or next of kin must be Greene County residents for at least five (5) years immediately preceding submission, and must be present at the ceremony to receive award.

**MILITARY SERVICE:** Veterans must have served in any branch of the United States Military, on active duty for at least two (2) years with at least one (1) day during a period of war; **OR**, served in a branch of the National Guard or Reserve; **AND**, was activated by Federal Order to Active Duty service under Title 10; **AND**, served during a period of war for the time designated by such orders; **OR**, served for any period as a Combat Veteran by his/her service in a Hostile Fire/Imminent Danger Zone; **AND**, received a Military Decoration establishing such; i.e., Campaign Medals, Expeditionary Medals, Purple Heart, Medals for Valor, etc. For questions regarding eligibility, please contact Greene County Veterans Service Agency.

All candidates *must* have received an **Honorable** discharge for their most recent tour of duty. Candidates should have distinguished military service including medals and other notable awards and honors. **Documentation verifying service and honors *must* be included with submission packet.**

## ***INSTRUCTIONS***

**PROFILE:** This packet includes a three-page profile form and two (2) additional lined pages to write out a brief biography of the candidate's military service. Fill in the profile form completely; and, use the blank lined pages to elaborate on the details of the candidate's military career and community service: e.g., how he/she decided to join, or if they were drafted, where they went through training, what they did in the military: their job title and description of their duties, geographical locations they went to, war(s) or war era(s) they served in, experiences they had, and an account of how they received any medals or awards; did they participate in community organizations such as the American Legion or VFW, or the Elks, Rotary Club etc. Did they work with youth? Volunteer at Church? You may add any other information you feel is pertinent.

Please ensure that all information provided is true and accurate. You **MUST** submit verification of military service and **ALL** awards, medals, honors etc. that you have claimed to be true and accurate. Any award that cannot be verified by documentation will be omitted from the application before submitted to the Committee for selection. Any application found or known to contain notable inaccuracies will not be submitted to the Committee for selection.

**SIGNATURE:** The Veteran's resident next of kin **MUST** sign the application on the designated signature line, verifying that all information contained is true and accurate and that (s)he authorizes the submission of this packet to the Greene County Honor a Vet Committee, AND, that (s)he agrees to attend the Honor A Ceremony to receive awards on behalf of the deceased Veteran, if selected for honors at the Greene County Honor A Vet Memorial Ceremony, on May 21<sup>st</sup>, 2016, at 10:00 on the Greene County Courthouse steps, at 320 Main Street, Catskill, New York.

**SUBMISSIONS:** All submissions must be made in a sealed envelope addressed to Greene County Honor A Vet Committee c/o Michelle Romalin Black, Greene County Veterans Service Agency, 159 Jefferson Heights Suite A104, Catskill, NY 12414. Submissions must be received before Noon on April 18<sup>th</sup> 2016, or they will not be considered. Submissions may be mailed or hand-carried by next of kin or submitter. Members of the Greene County Honor a Vet Committee are not permitted to complete and/or submit packets on anyone's behalf; those applications will not be considered.

Submissions will be considered for two cycles. If your candidate was not selected on the second year, next of kin may retrieve their packet from the office. If the packet is not retrieved by June 1<sup>st</sup> 2017, it will be disposed of in accordance with the Privacy Act of 1974.

**GREENE COUNTY HONOR A VET MEMORIAL APPLICATION**

1. Veteran's Name: \_\_\_\_\_
2. Periods of military service: ( ) WWII ( ) Korean ( ) Vietnam ( ) Persian Gulf  
( ) OEF/OIF ( ) Other: \_\_\_\_\_
3. Community of Residence: \_\_\_\_\_  
Number of Years in Greene County \_\_\_\_\_  
Verified By \_\_\_\_\_

(Please enclose proof of residency.)

4. Military History:  
Rank: \_\_\_\_\_ Branch of Service: \_\_\_\_\_ Unit: \_\_\_\_\_  
\_\_\_\_\_  
Dates of Military Service Entrance-Discharge: \_\_\_\_\_  
Military Occupation: \_\_\_\_\_  
\_\_\_\_\_  
Decorations & Awards: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Military Discharge/DD 214 and proof of medals/awards must be attached)

5. Personal History:  
Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
Date of Death: \_\_\_\_\_ Cause of Death if Due to Military Service: \_\_\_\_\_  
\_\_\_\_\_

6. Education:  
Name/Address Grade School: \_\_\_\_\_  
Years Attended: \_\_\_\_\_  
Name/Address High School: \_\_\_\_\_  
Years Attended: \_\_\_\_\_  
Name/Address Secondary Education: \_\_\_\_\_  
Graduation Year: \_\_\_\_\_ Degree/Diploma: \_\_\_\_\_ Major: \_\_\_\_\_

7. Work History:

Civilian Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

# of Years: \_\_\_\_\_

8. Community Service:

Organizational Memberships (civic, veterans, fraternal, social and political):

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Other Community Service: \_\_\_\_\_

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9. Relatives:

Parents: \_\_\_\_\_

Spouse: \_\_\_\_\_ Date Married: \_\_\_\_\_ Place: \_\_\_\_\_

Children: \_\_\_\_\_

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Other: \_\_\_\_\_

Please use the next page(s) to write a brief biography of the Veteran's life using the outline you provided above.

Submission release:

Submitted By: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ E-Mail: \_\_\_\_\_

## **NEXT OF KIN SIGNATURE REQUIRED!**

Please sign below that the individual submitting this application has your authorization to release your personal information to the Greene County Honor a Vet Committee of the Greene County Veterans Service Association.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_



