



# County Services Committee

411 Main Street  
Catskill, NY 12414

Committee Meeting  
<http://greengovernment.com/>

## ~ Agenda ~

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Monday, November 10, 2014

6:00 PM

Caucus Room 468

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County Services Members: Chairperson Gardner; Legislators Overbaugh, Handel, Seeley and Kozloski

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### Call to Order

### Proposed Agenda Items:

1. Change Of Fees, Greene County Coroners' Schedule Of Fees
2. Authorizing Advertisement For Food And Supplies Bids Greene County Department Of Human Services (Department For The Aging) And Sheriff's Department
3. Authorizing Lease Agreement - Greene County Department Of Human Services (Department For The Aging) / Town Of Cairo (Acra Community Center)
4. Authorizing Lease Agreement - Greene County Department Of Human Services (Department For The Aging) / Town Of Coxsackie
5. Authorizing Independent Contractor Agreement - Department Of Human Services (Aging) / Kevin Kelleher, Attorney
6. Authorizing Independent Contractor Agreement - Department Of Human Services (Aging)/Mary Richardson, Registered Dietician
7. Authorization Agreement - Greene County Department of Human Services And Eddy Visiting Nurse Association/Eddy Health Alert
8. Authorizing Commissioner, Greene County Department Of Social Services, To Execute Annual Mandated / Court Ordered Contracts And/Or Memorandums Of Understanding (MOU's) On Behalf Of Greene County
9. Budget Amendment - Greene County Human Services - Youth Programs

### Adjournment



## Resolution No.

### Change Of Fees, Greene County Coroners' Schedule Of Fees

WHEREAS, Greene County Coroners have advised that their operating costs have been continually escalating and they are requesting several fee changes; and

WHEREAS, the last increase that was made to these items was in 2010;

NOW, THEREFORE, BE IT RESOLVED, that effective January 1, 2015 the following payment schedule shall be in force:

	<u>FROM:</u>	<u>TO:</u>
Coroners' Fee	\$125.00	\$175.00
Removal of AIDS Patients	\$150.00	\$200.00
Removal to other funeral home	\$105.00	\$150.00
Removal & Transportation to Albany	\$175.00	\$225.00
*Use of Plastic Pouch	\$ 35.00	-0-
*Use of Black Pouch	\$ 65.00	-0-

\*The county will now be providing transportation pouches.

#### Meeting History

#### Current Meeting

11/10/14 County Services Committee



## Resolution No.

### **Authorizing Advertisement For Food And Supplies Bids Greene County Department Of Human Services (Department For The Aging) And Sheriff's Department**

BE IT RESOLVED, that the Director of the Greene County Department of Human Services be and hereby is authorized to advertise for bids in the official newspapers of Greene County for the purchase of various foods, paper goods and disposable items, etc. for the Greene County Department of Human Services and the Greene County Sheriff's Department as necessary during the fiscal year of 2015; and be it further

RESOLVED, that any bids as shall be received, shall be opened and publicly read, as required by Section 103 of the General Municipal Law of New York State. The time and date of the bid opening shall be as determined by said Director and as specified in the advertisement for bids.

#### **Meeting History**

#### **Current Meeting**

11/10/14 County Services Committee



## Resolution No.

### **Authorizing Lease Agreement - Greene County Department Of Human Services (Department For The Aging) / Town Of Cairo (Acra Community Center)**

BE IT RESOLVED, that the Chairman of the Greene County Legislature be authorized to execute a lease agreement, subject to the approval as to form by the County Attorney, between Greene County Department of Human Services (Department for the Aging), and the Town of Cairo for the use of the Acra Community Center located on Old Route 23B, Acra, New York as a senior service center for senior citizens for the period of January 1, 2015 through December 31, 2015; and

BE IT FURTHER RESOLVED, that the rent shall be in the amount of \$1,000.00 per month. The cost of heat, water, lights, electric, pest control, garbage disposal and normal wear and tear on equipment and the building shall be paid by the Town of Cairo.

BE IT FURTHER RESOLVED, that this Agreement can be terminated by either party upon thirty (30) days written notice.

#### **Meeting History**

#### **Current Meeting**

11/10/14 County Services Committee



## Resolution No.

### **Authorizing Lease Agreement - Greene County Department Of Human Services (Department For The Aging) / Town Of Coxsackie**

BE IT RESOLVED, that the Chairman of the Greene County Legislature be authorized to execute a lease agreement, subject to the approval as to form by the County Attorney, between Greene County Department of Human Services (Department for the Aging), and the Town of Coxsackie for the use of the town facilities located at 127 Mansion Street, Coxsackie New York as a senior service center for senior citizens for the period of January 1, 2015 to December 31, 2015.

BE IT FURTHER RESOLVED, that the rent shall be in the amount of \$750 per month. The cost of heat, water, lights and garbage disposal shall be paid by the Town of Coxsackie.

BE IT FURTHER RESOLVED, that this Agreement may be terminated by either party upon thirty (30) days written notice.

#### **Meeting History**

#### **Current Meeting**

11/10/14 County Services Committee



## Resolution No.

### **Authorizing Independent Contractor Agreement - Department Of Human Services (Aging) / Kevin Kelleher, Attorney**

BE IT RESOLVED, that the Chairman of the Greene County Legislature be authorized to execute an Independent Contractor Agreement, subject to approval as to form by the County Attorney, between Greene County Department of Human Services (Aging) and attorney Kevin Kelleher for legal services provided to those elderly individuals who have the least access to resources to meet their needs based on economic or non-economic factors during the period of January 1, 2015 through December 31, 2015 for the amount of \$7,742 per annum.

#### **Meeting History**

#### **Current Meeting**

11/10/14 County Services Committee



## Resolution No.

### Authorizing Independent Contractor Agreement - Department Of Human Services (Aging)/Mary Richardson, Registered Dietician

BE IT RESOLVED, that the Chairman of the Greene County Legislature and the Director of the Greene County Department of Human Services (Aging) be authorized to execute an independent contractor agreement, subject to approval as form by the County Attorney, between Greene County Department of Human Services (Aging) and Mary Richardson, Registered Dietician for nutritional counseling services during the period January 1, 2015 through December 31, 2015 for the amount of \$33.15 per hour, not to exceed twelve (12) hours per week, with no mileage reimbursement.

#### Meeting History

#### Current Meeting

11/10/14 County Services Committee



## Resolution No.

### **Authorization Agreement - Greene County Department of Human Services And Eddy Visiting Nurse Association/Eddy Health Alert**

BE IT RESOLVED, that the Chairman of the Greene County Legislature be authorized to execute an Agreement, subject to approval as to form by the County Attorney, between Greene County Department of Human Services and Eddy Visiting Nurse Association/Eddy Health Alert for the installation/removal and monitoring of Personal Emergency Response Systems (PERS units) for the period of January 1, 2015 through December 31, 2015. The PERS Unit fee will be \$30 for installation/removal and a monthly monitoring fee of \$26.00.

#### **Meeting History**

#### **Current Meeting**

11/10/14 County Services Committee





## Resolution No.

### **Authorizing Commissioner, Greene County Department Of Social Services, To Execute Annual Mandated / Court Ordered Contracts And/Or Memorandums Of Understanding (MOU's) On Behalf Of Greene County**

WHEREAS, it has been past practice for the Commissioner of the Greene County Social Services Department to enter into reoccurring contracts which are mandated / court ordered; and

WHEREAS, these contracts are required in order to fulfill federal and state obligations and must be executed in a timely manner; and

WHEREAS, each of these contracts is reviewed and approved by the Greene County Attorney before being signed by the Commissioner and each of these Contracts is provided for in the annual Greene County Department of Social Service's budget; and

WHEREAS, the Greene County Administrative Manual was adopted by Resolution No. 279-11, on August 17, 2011, and included a section which called for all agreements and contracts which cite the County of Greene as a party, to be approved by the Greene County Legislature with the Legislature authorizing the Chairman or another official, by Resolution, to enter into the agreement or contract; and

WHEREAS, said section did not take into account the mandated and court ordered Contracts and MOU's being signed by the Commissioner of Social Services and the Commissioner is requesting continued authority to sign said Contracts and MOU's for the year 2015, and will make this request by Resolution every year; and

WHEREAS, the Greene County Legislature adopted Resolution No. 14-12 on January 18<sup>th</sup>, 2012, which amended the Administrative Manual to include the above procedure;

NOW, THEREFORE, BE IT RESOLVED, that the Commissioner of the Greene County Department of Social Services is hereby authorized to execute annual mandated /court ordered Contracts and/or Memorandums of Understanding (MOU'S) on behalf of Greene County for the year 2015.

#### **Meeting History**

#### **Current Meeting**

11/10/14 County Services Committee



**Resolution No.**

**Budget Amendment - Greene County Human Services - Youth Programs**

WHEREAS, New York State Office of Children, Youth and Family Services allocated \$44,832 to Greene County Humans Services, \$39,832.00 of this funding to be used for the Youth Development/Delinquency Prevention Program and \$5,000.00 for Administration; and

WHEREAS, the 2013 Budget for the Youth Development/Delinquency Prevention Program was adopted as \$36,000.00;

BE IT RESOLVED, that the Greene County Treasurer be authorized to make the following budget amendment:

<b>INCREASE REVENUE:</b>		
A 6772 3820	Youth Programs	\$11,832.00
<b>DECREASE REVENUE:</b>		
A 6772 3820.4	Youth Programs Admin.	\$ 3,000.00
<b>INCREASE APPROPRIATIONS:</b>		
A 6772 4400	Youth Contracts	\$ 8,832.00

**ATTACHMENTS:**

- 1405 (PDF)

**Meeting History**

**Current Meeting**

11/10/14 County Services Committee

Mary Jo Jaeger

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From: Maureen Murphy <mmurphy@discovergreene.com>  
Sent: Wednesday, October 22, 2014 2:22 PM  
To: 'Mary Jo Jaeger'  
Cc: McGee Ward, Terry ; Ken Brooks  
Subject: Youth Bureau budget

MaryJo:

Per Terry, please do the following adjustments to the Youth Bureau's budget (7310) . . .

Under Revenue:

Increase 3820 (Youth Programs) from \$28,000 to \$39,832

Decrease 3820.4 (Youth Prog Admin) from \$8,000 to \$5,000

Total State Aid Culture & Recreation: From \$36,000 to \$44,832 (Resolution #301-14)

Under Appropriations:

Increase 4400 (Contracts) from \$28,000 to \$39,832

Thank you  
Maureen

# 1405

Backup?

Attachment: 1405 : Budget Amendment - GRC Human Services Youth Programs)

2014 Final Youth Development Program Allocations (With Legislative Add)

	2010 0-20 Population		Previous Allocations % 2013 (with legislative add)	Previous Allocation 2013 (with legislative add)	Potential Allocations with ONLY Population	ALL Capped @ 2% increase/decrease	Allocation of Previous Contract+ Residual	2014 Final Youth Development Program Allocation (Cap+ Residual)	Difference between Proposed & Previous	% Change from Previous to Current
	#	% Allocation								
Albany	79,441	1.53%	1.96%	\$ 271,109	\$ 211,841	\$ 265,687	\$ 21,782	\$ 287,469	\$ 16,360	6.03%
Allegany	15,051	0.29%	0.34%	\$ 47,502	\$ 40,136	\$ 46,552	\$ 4,127	\$ 50,679	\$ 3,177	6.69%
Broome	53,145	1.02%	1.25%	\$ 173,022	\$ 141,719	\$ 169,562	\$ 14,572	\$ 184,133	\$ 11,111	6.42%
Cattaraugus	22,485	0.43%	0.64%	\$ 89,125	\$ 59,960	\$ 87,343	\$ 6,165	\$ 93,508	\$ 4,383	4.92%
Cayuga	20,462	0.39%	0.47%	\$ 64,677	\$ 54,565	\$ 63,383	\$ 5,610	\$ 68,994	\$ 4,317	6.67%
Chautauqua	37,096	0.71%	1.04%	\$ 143,777	\$ 98,922	\$ 140,901	\$ 10,171	\$ 151,073	\$ 7,296	5.07%
Chemung	23,525	0.45%	0.70%	\$ 97,504	\$ 62,733	\$ 95,554	\$ 6,450	\$ 102,004	\$ 4,500	4.62%
Chenango	13,249	0.26%	0.32%	\$ 44,824	\$ 35,330	\$ 43,928	\$ 3,633	\$ 47,560	\$ 2,736	6.10%
Clinton	21,195	0.41%	0.58%	\$ 80,428	\$ 56,520	\$ 78,819	\$ 5,811	\$ 84,631	\$ 4,203	5.23%
Columbia	14,943	0.29%	0.40%	\$ 55,762	\$ 39,848	\$ 54,647	\$ 4,097	\$ 58,744	\$ 2,982	5.35%
Cortland	14,871	0.29%	0.47%	\$ 64,889	\$ 39,656	\$ 63,591	\$ 4,077	\$ 67,669	\$ 2,780	4.28%
Delaware	12,110	0.23%	0.26%	\$ 35,536	\$ 32,293	\$ 34,825	\$ 3,320	\$ 38,146	\$ 2,610	7.34%
Dutchess	82,471	1.59%	1.80%	\$ 249,832	\$ 219,921	\$ 244,835	\$ 22,613	\$ 267,448	\$ 17,616	7.05%
Erie	241,514	4.65%	5.49%	\$ 759,472	\$ 644,033	\$ 744,283	\$ 66,221	\$ 810,503	\$ 51,031	6.72%
Essex	8,784	0.17%	0.30%	\$ 41,308	\$ 23,424	\$ 40,482	\$ 2,408	\$ 42,890	\$ 1,582	3.83%
Franklin	13,030	0.25%	0.33%	\$ 45,524	\$ 34,746	\$ 44,614	\$ 3,573	\$ 48,186	\$ 2,662	5.85%
Fulton	14,337	0.28%	0.39%	\$ 53,664	\$ 38,232	\$ 52,591	\$ 3,931	\$ 56,522	\$ 2,858	5.33%
Genesee	15,878	0.31%	0.49%	\$ 67,726	\$ 42,341	\$ 66,371	\$ 4,354	\$ 70,725	\$ 2,999	4.43%
Greene	11,803	0.23%	0.31%	\$ 42,445	\$ 31,474	\$ 41,596	\$ 3,236	\$ 44,832	\$ 2,387	5.62%
Hamilton	896	0.02%	0.02%	\$ 2,443	\$ 2,389	\$ 2,394	\$ 246	\$ 2,640	\$ 197	8.05%
Herkimer	17,373	0.33%	0.40%	\$ 55,618	\$ 46,328	\$ 54,505	\$ 4,764	\$ 59,269	\$ 3,651	6.56%
Jefferson	34,856	0.67%	0.73%	\$ 100,388	\$ 92,949	\$ 98,380	\$ 9,557	\$ 107,937	\$ 7,549	7.52%
Lewis	7,667	0.15%	0.15%	\$ 21,395	\$ 20,445	\$ 20,957	\$ 2,102	\$ 23,059	\$ 1,674	7.83%
Livingston	18,214	0.35%	0.41%	\$ 56,818	\$ 48,570	\$ 55,682	\$ 4,994	\$ 60,676	\$ 3,858	6.79%
Madison	21,545	0.42%	0.51%	\$ 70,175	\$ 57,453	\$ 68,772	\$ 5,907	\$ 74,679	\$ 4,504	6.42%
Monroe	207,424	4.00%	4.57%	\$ 632,934	\$ 553,127	\$ 620,275	\$ 56,874	\$ 677,149	\$ 44,215	6.99%
Montgomery	13,587	0.26%	0.34%	\$ 46,448	\$ 36,232	\$ 45,519	\$ 3,725	\$ 49,244	\$ 2,796	6.02%
Nassau	361,403	6.96%	7.15%	\$ 989,295	\$ 963,735	\$ 969,509	\$ 99,093	\$ 1,068,602	\$ 79,307	8.02%
Niagara	55,929	1.08%	1.75%	\$ 241,782	\$ 149,143	\$ 236,946	\$ 15,335	\$ 252,282	\$ 10,500	4.34%
Oneida	62,265	1.20%	1.48%	\$ 204,639	\$ 166,039	\$ 200,546	\$ 17,072	\$ 217,619	\$ 12,980	6.34%
Onondaga	132,106	2.55%	3.00%	\$ 415,334	\$ 352,280	\$ 407,027	\$ 36,222	\$ 443,250	\$ 27,916	6.72%
Ontario	29,039	0.56%	0.64%	\$ 88,386	\$ 77,437	\$ 86,618	\$ 7,962	\$ 94,581	\$ 6,195	7.01%
Orange	118,647	2.29%	2.48%	\$ 343,419	\$ 316,390	\$ 336,551	\$ 32,532	\$ 369,083	\$ 25,664	7.47%
Orleans	11,379	0.22%	0.31%	\$ 42,677	\$ 30,344	\$ 41,823	\$ 3,120	\$ 44,943	\$ 2,266	5.31%
Oswego	35,891	0.69%	0.88%	\$ 121,367	\$ 95,709	\$ 118,940	\$ 9,841	\$ 128,781	\$ 7,414	6.11%
Otsego	17,133	0.33%	0.35%	\$ 48,257	\$ 45,688	\$ 47,292	\$ 4,698	\$ 51,990	\$ 3,733	7.73%
Putnam	26,807	0.52%	0.62%	\$ 85,665	\$ 71,485	\$ 83,952	\$ 7,350	\$ 91,302	\$ 5,637	6.58%
Rensselaer	42,832	0.83%	1.05%	\$ 144,672	\$ 114,218	\$ 141,779	\$ 11,744	\$ 153,523	\$ 8,851	6.12%
Rockland	99,957	1.93%	2.15%	\$ 298,232	\$ 266,550	\$ 292,267	\$ 27,407	\$ 319,675	\$ 21,443	7.19%
St. Lawrence	32,676	0.63%	0.71%	\$ 97,939	\$ 87,135	\$ 95,980	\$ 8,959	\$ 104,940	\$ 7,001	7.15%
Saratoga	57,519	1.11%	1.21%	\$ 167,705	\$ 153,383	\$ 164,351	\$ 15,771	\$ 180,122	\$ 12,417	7.40%
Schenectady	41,899	0.81%	0.91%	\$ 125,846	\$ 111,730	\$ 123,329	\$ 11,488	\$ 134,817	\$ 8,971	7.13%
Schoharie	8,678	0.17%	0.20%	\$ 27,422	\$ 23,141	\$ 26,874	\$ 2,379	\$ 29,253	\$ 1,831	6.68%
Schuyler	4,531	0.09%	0.12%	\$ 17,257	\$ 12,083	\$ 16,912	\$ 1,242	\$ 18,154	\$ 897	5.20%
Seneca	8,804	0.17%	0.27%	\$ 37,942	\$ 23,477	\$ 37,183	\$ 2,414	\$ 39,597	\$ 1,655	4.36%
Steuben	26,724	0.51%	0.57%	\$ 79,578	\$ 71,264	\$ 77,986	\$ 7,327	\$ 85,314	\$ 5,736	7.21%
Suffolk	416,360	8.02%	8.86%	\$ 1,226,949	\$ 1,110,286	\$ 1,202,410	\$ 114,162	\$ 1,316,572	\$ 89,623	7.30%
Sullivan	20,543	0.40%	0.49%	\$ 67,651	\$ 54,781	\$ 66,298	\$ 5,633	\$ 71,931	\$ 4,280	6.33%
Tioga	13,697	0.26%	0.31%	\$ 43,036	\$ 36,525	\$ 42,175	\$ 3,756	\$ 45,931	\$ 2,895	6.73%
Tompkins	30,980	0.60%	0.86%	\$ 119,493	\$ 82,613	\$ 117,103	\$ 8,494	\$ 125,598	\$ 6,105	5.11%
Ulster	45,500	0.88%	1.01%	\$ 139,301	\$ 121,332	\$ 136,515	\$ 12,476	\$ 148,991	\$ 9,690	6.96%
Warren	15,787	0.30%	0.37%	\$ 50,625	\$ 42,098	\$ 49,613	\$ 4,329	\$ 53,941	\$ 3,316	6.55%
Washington	15,838	0.31%	0.40%	\$ 55,763	\$ 42,234	\$ 54,648	\$ 4,343	\$ 58,990	\$ 3,227	5.79%
Wayne	25,573	0.49%	0.58%	\$ 80,926	\$ 68,194	\$ 79,307	\$ 7,012	\$ 86,319	\$ 5,393	6.66%
Westchester	262,119	5.05%	5.55%	\$ 768,057	\$ 698,979	\$ 752,696	\$ 71,871	\$ 824,566	\$ 56,509	7.36%
Wyoming	10,121	0.19%	0.26%	\$ 35,717	\$ 26,989	\$ 35,003	\$ 2,775	\$ 37,778	\$ 2,061	5.77%
Yates	7,619	0.15%	0.19%	\$ 26,478	\$ 20,317	\$ 25,948	\$ 2,089	\$ 28,037	\$ 1,559	5.89%
New York City	2,115,286	40.75%	30.60%	\$ 4,235,733	\$ 5,640,724	\$ 4,320,448	\$ 579,991.68	\$ 4,900,439	\$ 664,705	15.69%
<b>Total</b>	<b>5,150,594</b>	<b>100.00%</b>	<b>100%</b>	<b>\$ 13,841,488</b>	<b>\$ 13,841,488</b>	<b>\$ 13,734,088</b>	<b>\$ 1,423,212</b>	<b>\$ 15,157,300</b>	<b>\$ 1,315,812</b>	
Previous Contract Funds				\$ 1,315,812						
Direct contracts				\$ 250,000				\$ 250,000		
<b>Total</b>				<b>\$ 15,407,300</b>				<b>\$ 15,407,300</b>		

Attachment: 1405 : Budget Amendment - GRC Human Services Youth Programs